Registration guide for Sleep in the Park 2018

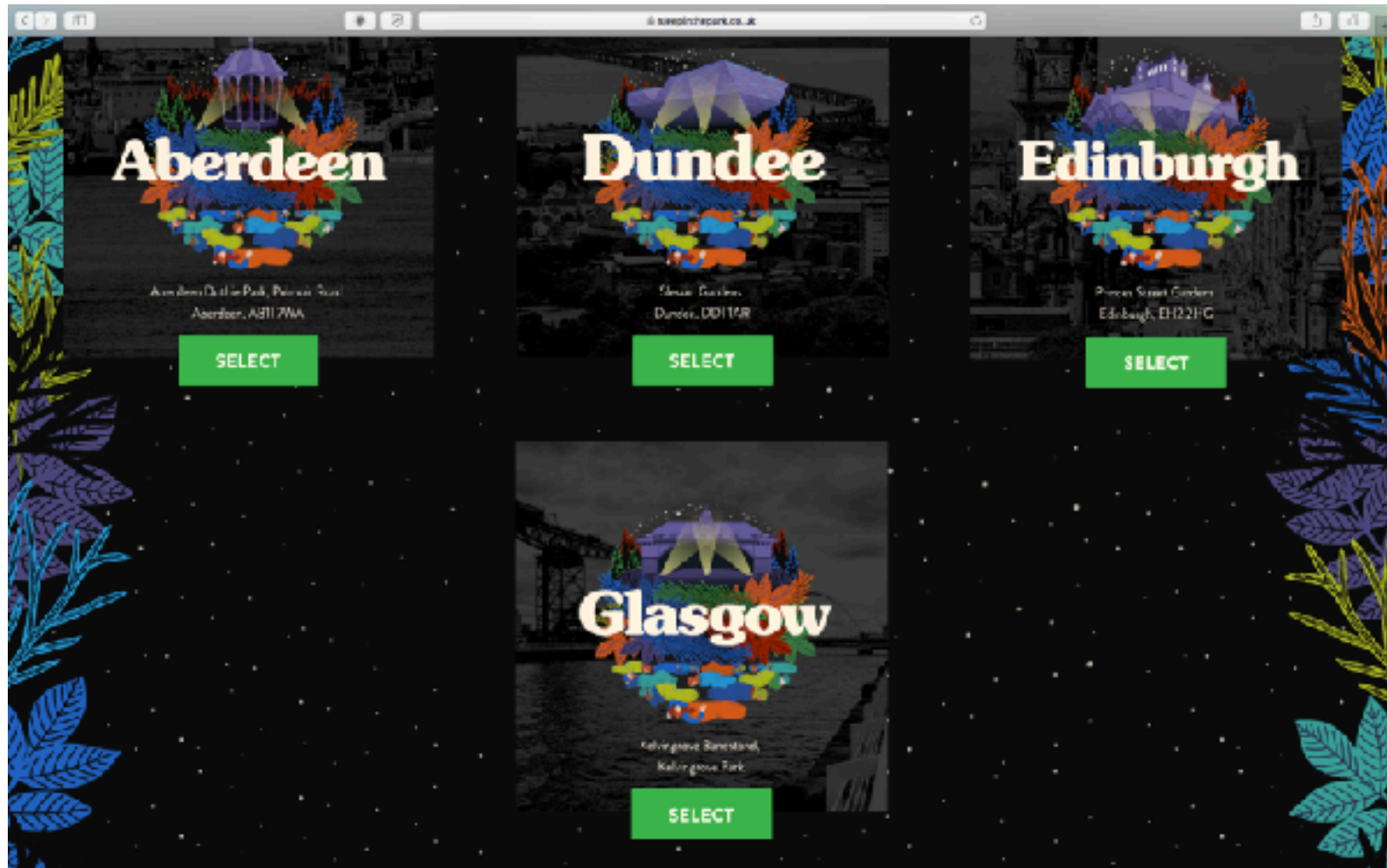Navigate to www.sleepinthepark.co.uk

Click 'Sign Up Now'
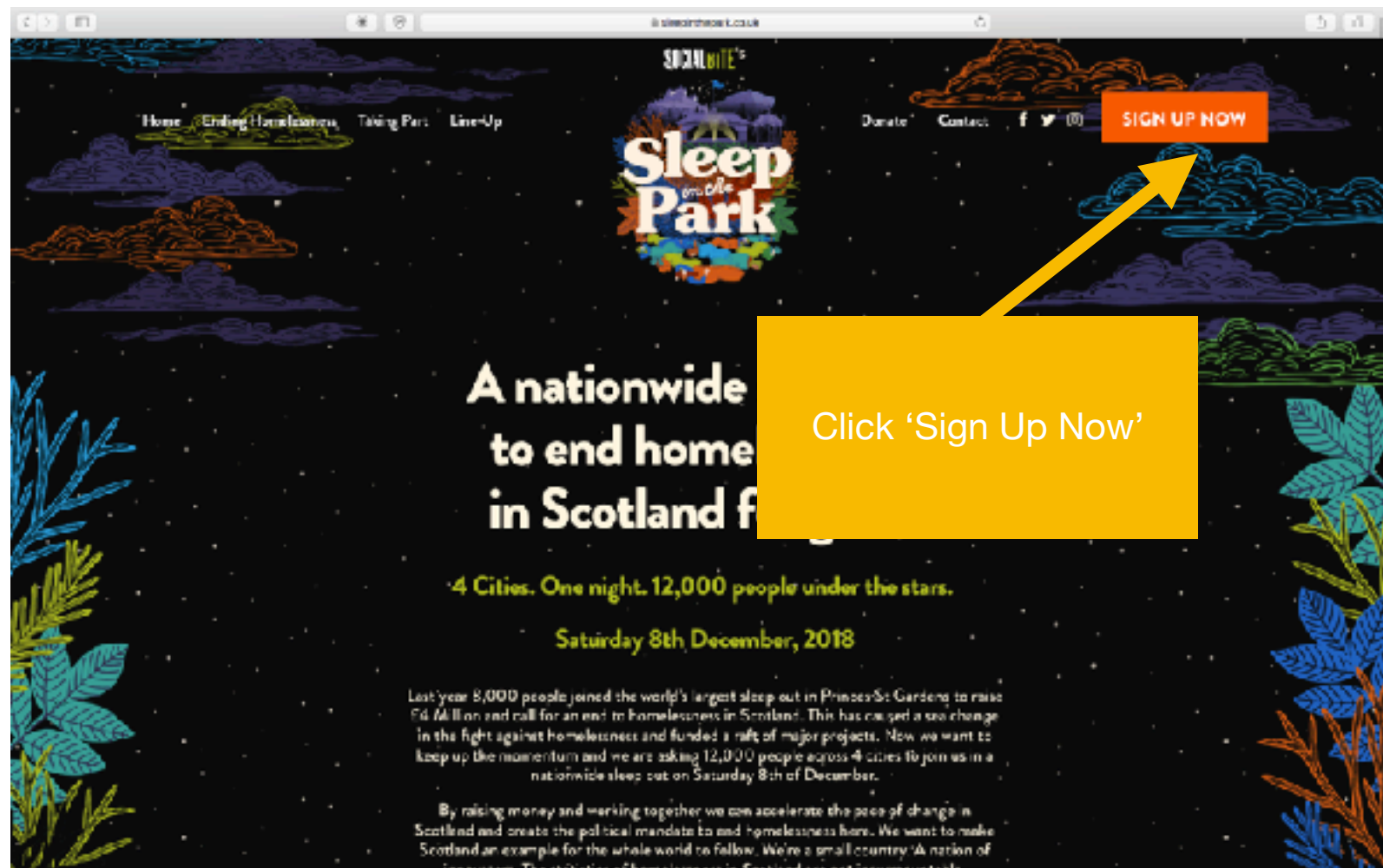
This will take you to www.sleepinthepark.co.uk/taking-part

Next, Select the city you wish to participate in

Dundee

YOUR NAME AND DOB

TITLE
Select Title

DATE OF BIRTH (DD/MM/YY)
Day   Mon...

FIRST NAME
Enter First Name h...

LAST NAME
Enter Surname here

☐ I want to register a Team, Family, Group or Club (This will allow having exible ticket... note that the team must raise a minimum of £100 per team member. Your initial donation counts t...

REFERRAL CODE
Enter Your Referral Code here

*Please note that entering a referral code means no surcharge fee as to show that you... and with the referring organisation

YOUR ADDRESS

POSTCODE/ZIP Address Lookup works for UK addresses only
ENTER POSTCODE HERE   LOOK UP ADD...

ADDRESS*
First line of address

If you want to fundraise with some colleagues or friends click the box 'I want to register a Team, family, Group or Club'

The 'Referral Code' box is where you enter your company Coupon Code to waive the sign up fee

If you tick the box to become a team then it will reveal the option to enter your team name and number of people in your team

☑ I want to register a Team, Family, Group or Club (This will allow buying multiple tickets on a single team account. Please note that the team must raise a minimum of £100 per team member. Your initial donation counts towards this total.)

TEAM NAME*

Enter Team Name

TICKETS TO PURCHASE*

1 ⌄

REFERRAL CODE

Enter Your Referral Code here

*Please note that entering a referral code means you are happy for us to share that you have signed

If you haven't already then please enter your coupon code into the 'Referral Code' box

Next just enter your details and answer the remaining questions on the following pages. At the end of the process it will automatically generate a Virgin Money Giving Fundraising page attached to Sleep in the Park.

If you already have a Virgin Money Giving (VMG) login attached to your email address they it will ask you to log onto that after registration. If you do not have a VMG login already then it will create one for you automatically and you will be sent an email with a temporary password which you will need to log on and view your VMG fundraising page.

Once you log on you can update your fundraising page with photos and a description of why you are fundraising.

The final step is to link your fundraising page to your company's Campaign Page.

Navigate to your company's campaign page, if you are unsure where to find it the either contact your organiser or nicola.hamilton@social-bite.co.uk

When on your campaign page click the 'Start Fundraising' button

Link to your fundraising challenge

Link your existing page, or create a new one, to have your fundraising added to the total raised for...

Choose the challenge you want to link

Please select

or

Create a new fundraising page

○ Individual   ○ Team

Next >

Here you use the drop down menu to pick which page you want to link to the campaign

Then click 'next'

That's it! Your fundraising page should now be part of the campaign! It shows on your page between the event and the charity

My story

Here is where you should add a compelling story (People tend to be more generous if they understand why you're doing a challenge!)
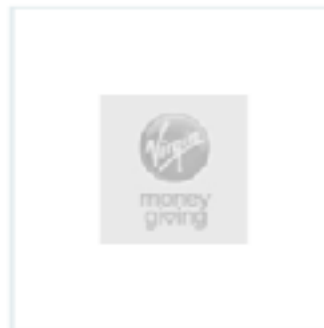
Share Virgin's story

| ✉ Email | f Facebook | 🐦 Twitter | in Linked In |

| Event | Campaign | Charity |

2017 Richmond Running Festival
16 Feb 2018

Test Camp 1

Virgin Unite

Thank you for your support! If you need any assistance with any of this please contact nicola.hamilton@social-bite.co.uk