

# **Careers in the ambulance service**

Join the team and make a difference



## Welcome to the NHS

The NHS offers a huge range of exciting and challenging opportunities for people who are passionate about making a difference.

With more than 350 different careers on offer, there is a job for you no matter what your interests, skills or qualifications.

What's more, you'll be given every opportunity to build on your skills and learn new ones as part of the Career Framework – a system that demonstrates our commitment to skills development. See pages 10 and 11 for more information about this.

Scientists, accountants, porters, psychologists, nurses, information technologists and estate managers, to name but a few, are all needed to ensure the smooth running of the NHS. These people, and many more, work together as a team to deliver the very best care for our patients.

To find out more about becoming a member of the NHS team, call 0345 60 60 655, email advice@nhscareers.nhs.uk or visit www.nhscareers.nhs.uk

We look forward to hearing from you!

#### **Contents**

## The NHS – a rewarding place to work

**Benefits** Pay and conditions Work-life balance

#### Your career in the ambulance service

#### 10 **Career Framework**

Developing your career in the NHS

#### What opportunities are available?

Ambulance care assistants Assistant practitioners Call handlers Emergency medical dispatchers **Paramedics** Patient transport services controllers Senior paramedics

#### **Getting started**

**NHS** Constitution Entry level/assistant roles Graduate opportunities and approved courses Work placements

#### What's your next step?

## **Foreword**

In this booklet you'll learn about the exciting range of opportunities that today's ambulance service has to offer.

Healthcare is changing rapidly in response to modern needs, and emergency care is now one of the key developing areas. This is set to continue, bringing with it new roles.

The ambulance service is not just about responding to a 999 call with an emergency ambulance crew. There is also a team of people with different roles who provide the vital back-up, as well as the non-emergency patient transport service, that is so valued by the community.

Whatever your academic background, preferences and interests, if you would like to help others in a role where the job satisfaction doesn't get much higher, then the ambulance service is right for you. It offers a flexible working environment, excellent benefits and a wealth of opportunities to develop your career.

#### The NHS Careers team

For more information about working in the ambulance service, please visit www.nhscareers.nhs.uk/ambulance

If you have any questions, call our helpline on 0345 60 60 655 or email advice@nhscareers.nhs.uk











# The NHS – a rewarding place to work

There are few careers that are as rewarding as one in the NHS, or that give you the opportunity to work with such a variety of people.

We actively recruit people of all ages, backgrounds and levels of experience. This helps us understand the different needs of the patients we serve every day and provide the best possible care.

Whichever area you join, you become part of a talented, passionate team of people, committed to providing the best care and treatment to patients. You will also enjoy one of the most competitive and flexible benefits packages offered by any employer in the UK.

#### Benefits of working in the NHS

Everyone who joins the NHS is guaranteed a salary that matches their ability and responsibilities, and given every opportunity to increase it through training and development.

On top of your basic salary, you will receive at least 27 days' holiday each year, plus a range of other benefits including occupational health and counselling services.

#### Join one of the UK's best pension schemes

The NHS Pension Scheme is one of the most generous and comprehensive in the UK. Every new employee automatically becomes a member and you will get an excellent package of pension benefits, fully protected against inflation and guaranteed by the Government.

For more information about the pension scheme, and a full list of the benefits included. please visit

www.nhscareers.nhs.uk/payandbenefits

#### **PAY AND CONDITIONS**

The NHS pay system, known as Agenda for Change, offers real benefits for all directly employed staff except doctors, dentists and very senior managers, including:

- a standard working week of 37.5 hours
- holiday entitlements of 27 days per year, plus eight general and public holidays, rising to 33 days after ten years' service
- pay enhancements to reward out of hours, shift and overtime working
- better career and pay progression based on the application of knowledge and skills
- annual personal development review to support career aspirations.

Other benefits of working in the NHS include training, occupational health services, automatic membership of the NHS Pension Scheme (unless you choose to opt out) and study leave for sponsored courses.

To find out more about the different Agenda for Change pay bands, and to see the most up-to-date salary information, go to www.nhscareers.nhs.uk/payrates



## **FULFIL YOUR POTENTIAL**

- The NHS is committed to offering development and learning opportunities for all full-time and part-time staff.
- No matter where you start within the NHS, you'll have access to extra training and be given every chance to progress within the organisation.
- You will receive an annual personal review and development plan to support your career progression.
- As part of the Knowledge and Skills Framework, within Agenda for Change, you will be encouraged to extend your range of skills and knowledge and take on new responsibilities.

See pages 10 and 11 for more on the Career Framework and an example of how an employee has progressed through the NHS.

Name: Nick Sillett

Job title: paramedic with London Ambulance Service NHS Trust

Entry route: graduate in Paramedic Science

Nick wanted to be a paramedic from a very early age. In fact, as a young child, he spent more time in the first aid section in his local pharmacy than the toy department. At school, he had the opportunity to do some work experience at an ambulance station, which confirmed his choice.

To be a good paramedic you need a variety of skills and attributes as well as the academic knowledge. You'll need a good level of fitness, common sense, good communication skills, a sense of humour and patience. Driving ability is obviously important as we spend such a lot of

us to where we need to go, but map reading skills are definitely an advantage.

time on the road. The sat nav system directs

In my opinion, a paramedic science degree is more demanding than most. While other students are on holiday, paramedic students are completing placements with the service, advanced driver training, manual handling and lifting assessments. During the summer break, there are several weeks of incident simulation to consolidate your learning throughout the year.

Being a 24 hour, 365 day service, all paramedics are expected to work both day and night shifts, which are generally 12 hours long.

The best thing about my job is simple – the ability to help people.

And my best day? Easy. The first time I delivered a baby. Bringing new life into this world makes up for some of the ones that you can't save.

NHS

Paramedics are expected to work both day and night shifts, which are generally 12 hours long

#### Helping you find the right work-life balance

The NHS is committed to maintaining a healthy work-life balance for all NHS staff. There is a real focus on specific areas that are designed to make your life easier at certain times during your career. These include:

- flexible working and flexible retirement
- childcare provision and support for carers in the workplace
- coping with stress
- training and development
- tackling discrimination, bullying and harassment.

You can find more information on health and well-being at work at www.nhsemployers.org/healthyworkplaces

#### Manage your commitments in and out of work

To be a successful member of the ambulance team it is likely you will be required to work unsocial shifts, including evenings, weekends and nights. However, the size and diversity of the NHS means we can offer you a range of flexible working opportunities.

Part-time roles and job-share opportunities are often available, as well as term-time only, evening and weekend positions. We will do everything we can to help you combine your work for us with commitments in your everyday life - whether you're studying for a new qualification, raising a family or have other responsibilities.

Many people take an extended break to look after young children or other dependants who need special care, or to study full time.

We will help you combine your work for us with commitments in your everyday life

As well as advice and support for people looking after sick or elderly relatives, we may be able to provide a range of childcare services for all NHS employees, including:

- nursery care
- after-school and breakfast clubs
- holiday play schemes
- emergency care.

Get more information about the benefits and opportunities offered by the NHS at www.nhscareers.nhs.uk/payandbenefits



## Your career in the ambulance service

The priority of the ambulance service is no longer simply getting patients to hospital as fast as possible. We now know that lives are saved by assessing and treating people at the scene of an accident or at the time of the medical emergency. This means highly-trained professionals carrying out life-saving procedures and giving drugs on the spot, sometimes under difficult conditions.

Members of the ambulance team are also taking on new roles, prioritising 999 calls, for example, and assessing and treating non-emergency patients in GP surgeries and in their own homes.

Before the accident and emergency crews take to the road, other members of the trained team take the

999 call, decide rapidly what action is needed and then ensure that it happens.

If the situation is critical, one of the control staff might have to talk a distressed caller through a life-saving procedure or collect more essential information as the ambulance travels to the scene.

The majority of ambulance journeys are nonemergency but absolutely vital to patients. Day after day, patient transport services, as they are known, carry disabled, elderly and vulnerable people to and from outpatient appointments, hospital admissions, day centres and clinics. Without them, many people would be unable to carry on leading independent lives in the community.

Below you can learn more about the key roles in the ambulance service and where you might fit in.

#### Ambulance care assistants/Patient transport service (PTS) drivers

As an ambulance care assistant, you will drive patients to and from routine hospital admissions and other non-urgent healthcare appointments. You'll be responsible for looking after them on the journey and while they are being transferred to and from the vehicle. Because many of the passengers will be in poor health, ambulance care assistants also need lifesaving skills in case there is a medical emergency.

#### Call handlers /control assistants

As a call handler/control assistant, you will answer 999 calls from the public and GPs. Working quickly and calmly, you'll take the essential details about the patient's condition and the exact location, logging them on to the computer system. This information is then passed on to an emergency medical dispatcher and used to make important decisions about how best to handle the situation. As a senior call handler, you may have to talk a member of the public through procedures to resuscitate an unconscious person or deliver a baby while the ambulance is on its way. Some ambulance services combine the roles of call handler and emergency medical dispatcher.

Name: Claudette McNaughton

Job title: emergency medical dispatcher, London Ambulance Service NHS Trust

Entry route: call handling training course

Claudette joined the London Ambulance Service as a call handler in 1991 after working in the control room for the Royal Society for the Prevention of Cruelty to Animals (RSPCA). She works 12-hour shifts as an emergency medical dispatcher.

When you join the service as an emergency medical dispatcher, you complete a call handling training course. Once you finish your training and after approximately six months of call handling, you go back to the training centre to learn how to dispatch ambulances.



At the end of your first year in the service as an emergency medical dispatcher, you are able to answer emergency calls and also dispatch ambulances to incidents.

I mainly work in the call handling section of the control room answering emergency calls from people including members of public, the police, London Underground staff, GPs and the London Fire Brigade. When you answer a call you never know what type of incident you are going to be dealing with.

I am also responsible for making sure that ambulance crews have as much information as possible before they arrive at a scene so the crew can give the patient the best treatment.

Call handling can be stressful and it is a busy job, but it is also very rewarding. Often I am the first person someone talks to when they are in an emergency situation and need. It is a big responsibility but I enjoy the challenge.

As an emergency medical dispatcher you get a lot of job satisfaction - knowing that you have helped to save a person's life or helped deliver a baby over the phone is a great feeling.

Call handling can be stressful but it is also very rewarding

#### Assistant practitioners

As an assistant practitioner you are a member of the emergency ambulance crew, attending 999 calls. You will work alongside a more qualified member of the ambulance team, giving support and help to enable them to provide patients with potentially life-saving care at the scene and getting patients to hospital as fast as possible. Working shifts and in all weathers, you will deal with a range of different people and situations.

#### Emergency medical dispatchers

As an emergency medical dispatcher you will receive details of 999 calls requesting an ambulance to your computer screen. The information will have been collected by a call handler. Using your training to assess the type of emergency, you'll determine what response is needed and, if appropriate, send the nearest ambulance, rapid-response car, motorcycle or even paramedic helicopter to the scene. Some employers combine the roles of call handler and emergency medical dispatcher.

#### **Paramedics**

Paramedics have a highly responsible role, often being the senior ambulance service healthcare professional in a range of emergency and non-emergency situations. Working either on your own or with an assistant practitioner or student paramedic, you'll assess the patient's condition, make a decision on treatment and administer it where appropriate. In an emergency, you will use high-tech equipment, such as defibrillators (which restore the heart's rhythm), spinal and traction splints and intravenous drips, as well as administering oxygen and drugs.

#### Patient transport services (PTS) controllers

As a PTS controller, you'll be responsible for organising transport to take patients to and from outpatient clinics, routine hospital admissions and other non-urgent appointments. You will record information accurately and also make the best use of NHS vehicles and drivers.

#### Senior/specialist paramedics

The role of the senior or specialist paramedic offers new opportunities for career progression. These are more advanced roles to a paramedic and may have a range of job titles, including emergency care practitioner. Working from a response car, GP surgery, minor injury unit or hospital emergency department, you will assess patients with symptoms and conditions, such as suspected fractures or chest pain. You will take a patient's medical history, examine them and order tests and scans where necessary. You might then decide to give treatment yourself or refer them to another healthcare professional. You'll have great scope for extending your role even further with more training and qualifications. There are also opportunities for experienced and qualified senior paramedics to move into managerial, research and teaching roles.

#### Other roles in the ambulance service

To support front-line ambulance service staff, there are numerous other opportunities in human resources, finance, administration, health informatics, estates and motor vehicle maintenance. Visit our main website for details of these and other careers:

www.nhscareers.nhs.uk

#### Is the ambulance service right for you?

Later on in this booklet you can read about the entry routes available for a career in the NHS ambulance service, whether you are starting out fresh from school, as a graduate or perhaps looking to move to the NHS from another career.

As well as any formal requirements, there are some other qualities you may need to be a successful member of the ambulance team. Some you will learn as your career develops; others are personal qualities. These include:

- a willingness to work as part of a team
- good communication skills
- good level of fitness and manual-handling skills for some roles
- excellent driving skills for some roles
- using your initiative, when appropriate
- ability to make decisions under pressure
- a calm manner even when faced with aggressive or frightened people.

For more information about the qualifications needed to work in the ambulance service, visit www.nhscareers.nhs.uk/ambulancetraining

Name: Graham Robinson

Job title: control manager, North East Ambulance Service NHS Trust

Entry route: ambulance care assistant

Graham has had several challenging promotions since joining the service as a care assistant. He now manages more than 100 control room staff.

I started as an ambulance care assistant on non-emergency ambulances. I enjoyed it but I really wanted the 'blue light' work so, after three years, I moved to accident and emergency as an ambulance technician.



I was just about to start training as a paramedic when I was offered a job as control room superintendent/duty officer.

I was one of a rotating team of six, running the control operation, dealing with all kinds of emergency calls and supervising radio dispatch for vehicles. I loved it. Then, three years later, we needed funding for an air ambulance and I was offered the post of general manager in charge of generating income.

Ten years ago I got my present job of control manager. I head up a control room of more than 100 staff. The responsibilities include making sure we have all the resources we need to do the job and that we hit our targets for responding to calls on time.

During my 25 years in the service, I've done a range of different jobs but I've always had the back-up and training I've needed. I've been on courses on all aspects of management and on dealing with the media, as well as specialist subjects such as decontamination and protective equipment and safety at sports and entertainment venues.

In the NHS we try to develop people as much as we can and the opportunities are vast.

I head up a control room of more than 100 staff

The role of ambulance technician is now being replaced with assistant practitioner posts (job titles vary between trusts).

## **Career Framework**

The Career Framework has been designed to improve career development and job satisfaction for NHS employees.

It encourages individuals to learn new skills and take on extra responsibilities that enable them to progress within the organisation. Many people take on

additional responsibility within their own area, while others retrain and move to different roles.

The case study on Graham Robinson describes how he has progressed within the ambulance service. While entry routes have changed during his career, the case study clearly describes his progression and

	Ambulance service professions	Allied health professions	Dental care professions	Healthcare science
9 More senior staff	Clinical director of service	Director of therapies		Director of regional genetics services
8 Consultant practitioner	Consultant paramedic	Consultant radiographer		Consultant clinical scientist (medical physics)
7 Advanced practitioners	Advanced paramedic	Specialist speech and language therapist		Specialist respiratory physiologist
6 Senior practitioners/ specialist practitioners	Specialist paramedic	Senior occupational therapist	Senior dental technologist	Senior biomedical scientist
5 Practitioners	Control room superintendent: supervising a control room that deals with all emergency calls, and overseeing radio dispatch of vehicles	Dietitian	Dental technician	Cardiac physiologist
4 Assistant practitioners/ associate practitioners	Ambulance technician*: responding to 999 calls and providing lifesaving care as part of an emergency ambulance crew	Assistant practitioner - dietetics	Dental therapist	Critical care technologist
3 Senior healthcare assistants/technicians	Ambulance care assistant: caring for patients on a non emergency ambulance	Rehabilitation assistant	Dental hygienist	Newborn hearing screener
2 Support workers	Patient transport service driver	Therapy clinical support worker	Dental nurse	Healthcare science assistant (pathology)
1 Initial entry level jobs				

<sup>\*</sup>The role of ambulance technician is now being replaced with assistant practitioner.

you can follow his career path in the white boxes on the diagram below, alongside other potential paths in the different areas of the NHS.

The diagram below gives an illustration of a variety of NHS careers and where they may fit on the Career

Framework. It is not exhaustive; details on other careers can be found in the relevant booklets and on the NHS Careers website.

Visit the NHS Careers website at www.nhscareers.nhs.uk/ambulance

Health informatics	Management	Midwifery	Nursing	Wider healthcare
Director of information management and technology	Director of human resources	Director of maternity services	Director of nursing	
Pictures archiving communication manager	Associate director of children's services	Consultant midwife	Nurse consultant in stroke	
Clinical researcher	Control manager: area manager for the ambulance service with oversight responsibility for all control processes	Head of midwifery	District nurse (team manager)	Head of estates
Systems analyst	General manager community services: developing community based emergency services including GP out-of-hours cover and local events cover	Community midwife	Community psychiatric nurse	Chaplain
Librarian	Payroll manager	Midwife	Neonatal nurse	Catering manager
Clinical coder	General office manager		Community care assistant	Medical secretary
Medical records clerk		Maternity support worker	Senior healthcare assistant	Security officer
Support desk assistant		Healthcare assistant (maternity)	Healthcare assistant (nursing)	Maintenance assistant
Health records assistant			Nurse cadet	Porter

# What opportunities are available?

This section tells you more about the different key roles in the ambulance service to help you decide what area would suit you best.

You can find more detailed information about all the roles listed below on the NHS Careers website at www.nhscareers.nhs.uk/ambulance

#### Ambulance care assistants

- In this role you will drive disabled, elderly, sick or vulnerable people to and from outpatient clinics, day care centres and routine hospital admissions.
- You will often see the same people on a regular basis, getting to know them. Some of your passengers will be anxious about their hospital visit and others will lead isolated lives. They will value your reassuring manner and the chance to chat.
- Based at an ambulance station or sometimes a hospital with a team of other assistants, you might work on your own or with another care assistant, depending on the type of vehicle you drive. You'll cover a particular local area and might work shifts.
- You might be part of a two-person team using a specially designed ambulance with a tail-lift for wheelchairs, carrying several people on each journey. You might work on your own, driving a standard car to transport one or two able-bodied people at a time.
- As well as driving, you will also lift and help to move some of your patients in and out of the vehicle. You will make sure that they are safe and comfortable during the journey and that they arrive on time for their appointment. You will also be trained in resuscitation in case a patient is taken ill while in your care.
- Your other duties will include making sure that your vehicle is clean and tidy and keeping an accurate record of your journeys.

#### **Call handlers**

- Call handlers, like emergency medical dispatchers, have a vital role on the front line of the emergency ambulance service. Based in a control room as part of a team with a supervisor, you will answer the 999 telephone calls to the ambulance service.
- No two situations will be the same. You might be dealing with a life-or-death emergency, such as a multiple pile-up on a motorway, a heart attack or a drug overdose. You might be faced with a non-life-threatening situation that nevertheless needs a response, such as a child with a suspected broken leg. Equally, you might need to persuade someone that they should visit their GP or emergency department rather than calling out an emergency ambulance.
- Your job will be to get all the essential information from the caller, who might be extremely anxious or panicking, as quickly and accurately as possible. Thinking fast, multi-tasking and using your initiative, you will often work under great pressure. In extreme cases you might have to talk a member of the public through an emergency procedure, such as clearing an obstruction from someone's windpipe. Some ambulance services combine the call handler role with that of **emergency medical dispatcher**.

### **Assistant practitioners**

- As an assistant practitioner you'll often work alongside a paramedic attending 999 calls. You'll attend every kind of accident and emergency, sometimes covering considerable distances, using your expert emergency driving skills to get to the scene with the greatest speed possible.
- No two shifts will be the same. You might be called out to a road accident victim with multiple severe injuries or to someone who has had a heart attack in a busy shopping centre. You could be transferring a very sick baby to a specialist centre, dealing with an elderly person who's fallen down the stairs or attending a case of domestic violence.
- Under the direct supervision of the paramedic, you'll carry out essential emergency care, such as controlling severe bleeding, treating wounds and fractures and looking after patients with possible spinal injuries. You will use electric shock therapy to resuscitate patients with heart failure and will be trained to give a range of different drugs.
- Based at a local ambulance station or a large hospital as part of a team, you will work shifts, going out in all
  weathers at all hours, sometimes working in difficult conditions, such as in confined spaces or on a motorway
  following an accident.
- As well as your contact with patients, you will also have to deal with relatives and members of the public. In larger or more serious incidents, you will work alongside the police and fire brigade.

## **Emergency medical dispatchers**

- As an emergency medical dispatcher you will be one of the first links in the emergency response chain. Based
  in a control room as part of a team with a supervisor, you will be passed details of 999 calls. Your responsibility
  is to send the nearest emergency ambulance to the scene as fast as possible with as much information as you
  can get.
- Your speed and accuracy could make the difference between life and death. While the crew is on its way, you will probably still be passing them further essential details so crew members can go straight into action when they reach the scene. Some situations are complicated and the information you receive might be unclear and need careful checking. The pace can be furious: you could be dispatching 15 vehicles an hour as well as dealing with queries from the crews. You will work shifts, including some evenings and weekends. Some ambulance services combine the emergency medical dispatcher role with that of call handler.

#### **Paramedics**

- To work as a paramedic in the NHS, you need to be registered with the Health and Care Professions Council. You will be one of the first healthcare professionals to arrive at a range of emergency and non-emergency situations. You will probably be the senior member of a two-person ambulance crew, with an assistant practitioner to support you. However, you might work on your own, using a motorbike, emergency-response car or even a bicycle to reach your patients. With extra training, you could also be a member of an air ambulance crew.
- When you arrive at the scene of an emergency, you will assess the patient's condition, using your clinical experience, and make potentially life-saving decisions about whether the patient can be treated at the scene or transferred to hospital. You will then start giving the treatment, with the assistance of the assistant practitioner. In non-life-threatening situations, you'll also have to use your professional judgement to make key clinical decisions. Most patients treated by paramedics do not have life-threatening injuries.
- You will be trained to drive what is in effect a mobile emergency clinic and to resuscitate and/or stabilise patients using sophisticated techniques, equipment and drugs. You might be called out to someone who has fallen from scaffolding, for example, or an elderly person with a suspected stroke. Based at a local ambulance station or a large hospital along with other emergency crews, you will work shifts, including evenings and weekends, going out in all weathers at all hours of the night or day. You will work closely with doctors and nurses in hospital emergency departments, briefing them as you hand your patient over to their care.

#### **Paramedics** continued

- As well as contact with your patients, you will also deal with patients' relatives and members of the public, some of whom might be hysterical or aggressive. You will also often work alongside the police and fire brigade.
- With further training and experience, you might take on one of the developing roles in the community. Here you could be based in one of a number of different settings, such as a GP surgery, minor injuries unit or hospital emergency department. You might need extra training and qualifications for this see **senior /specialist paramedic.**

### **Patient transport services controllers**

- As a patient transport services (PTS) controller, also known as a non-emergency call handler, you will have a key role in ensuring that patients who are frail or vulnerable or have no other means of transport get to their health appointments safely and on time. You will book the vehicles that take patients to and from local clinics, daycare centres and non-emergency hospital admissions.
- Based in a central office as part of a team, you may work shifts involving some early mornings and evenings.
- Handling requests for transport from patients and their relatives and also from healthcare professionals such
  as nurses, you will have to record patients' details accurately and then book the vehicle, probably using a
  computer. You will have to decide which type of vehicle is appropriate for each patient, depending on their
  mobility and state of health, and plan the trips in order to make the most efficient use of the vehicles and
  the drivers.
- As you deal professionally with queries from patients, clinics and drivers, you will work under pressure a lot of the time, thinking fast and multi-tasking. You will keep a running check on how the service is functioning and know the location of all the vehicles in your charge at all times.

## Senior/specialist paramedics

- As a senior/specialist paramedic, you are a paramedic with additional skills and qualifications that would allow you to carry out more treatments and take on more responsibility. You'll work in one of a wide variety of settings, such as GP surgeries, minor injury units, walk-in clinics and hospital emergency departments. You might also see patients in nursing or residential homes, schools or prisons. You'll do shift work, including evenings and weekends, and also on-call work. As part of a team, working with other healthcare professionals, you'll have your own area of responsibility and be able to independently provide care that does not require the involvement of a GP.
- If you are based at a GP surgery, you might see patients who come in with minor injuries such as cuts and suspected bone fractures, deciding whether to treat them yourself or refer them on to the GP or hospital. You might give flu vaccinations, take blood samples and carry out electrocardiograms (ECGs) on patients with possible heart problems.
- You could also see patients in their own homes, particularly people with poor mobility. If someone complains
  of chest pain, for example, you might visit them in a specially equipped car, take their medical history, carry
  out a full examination and record observations before deciding whether to refer them back to the GP or
  organising an emergency ambulance.

For more information about roles in the ambulance service, visit www.nhscareers.nhs.uk/ambulance
To search for current jobs, visit www.jobs.nhs.uk

Name: Emma Relf

Job title: critical care paramedic, South East Coast Ambulance Service NHS Foundation Trust

**Entry route:** trainee ambulance technician

Emma has always enjoyed the buzz of being a paramedic but wanted to develop her skills, so jumped at the chance to train as a critical care paramedic.

I started my career in the NHS as a call operator in the control room at my local ambulance service headquarters, but as soon as I was 21 and eligible, I started to pursue my career on the frontline.

For the last ten years, I've worked in a range of roles. I trained as an ambulance technician before becoming a qualified paramedic. I've also worked as a clinical team leader, providing support to other clinical staff and managing a team. I was keen to widen my skills and wanted further responsibilities and my trust had just developed a new critical care paramedic role, which specialises in managing acutely ill and critically injured patients affected by a wide range of conditions,

such as trauma. I successfully applied for the post, and, after seven months of training, I gained my postgraduate qualification. I am now studying for my Master's degree in Paramedic Science.

As well as carrying out the full range of usual ambulance duties and responsibilities, I also respond to life-threatening calls. My specialist role allows me to assess and diagnose injuries and use more powerful drugs and equipment on the scene that, until recently, were only used in hospital.

I also work closely with our air ambulance service, medical director and local hospital departments, such as theatres, A&E and intensive care units to maintain my skills when I'm not working in the normal ambulance environment.

I work 12-hour shifts which are long and tough but I love the fact that every day is different. Knowing I have made a positive difference to a person's life also makes the job worthwhile. I work within a supportive team with a great sense of humour which sees me through the difficult days.

My specialist role allows me to use more powerful drugs and equipment that, until recently, were only used in hospital

# **Getting started**

Whatever your age, education and qualifications, you can join the ambulance service at a level that's right for you. You'll be given every support to develop your career if this is what you want. There is on-the-job training for every role, so you can earn while you learn. There is also the chance to study for formal qualifications, including a degree.

As well as meeting minimum academic standards, ambulance trusts are keen to view evidence of personal development, especially those relating to interpersonal skills and a commitment to working within the community.

#### **NHS Constitution**

Whatever role you come into in the NHS, you'll need to show your understanding of the NHS values which are part of the NHS Constitution.

Below are some of the options and entry routes available into the ambulance service team...

#### **Entry level/assistant roles**

The ambulance service has an excellent record in staff development. Many people in senior roles – whether in clinical or management jobs – came in at junior levels with fewer qualifications. Local ambulance trusts differ in their entry requirements, however, some ask for GCSEs or equivalent vocational qualifications, while others will also recruit people with a good general education and/or work experience.

Some ambulance service trusts recruit apprentices into support roles such as within patient transport services.

When you join, you will be given full training. Much of your learning will be practical and on the job, but some will take place in a classroom. Once you have had your initial training, you will spend time working under supervision.

If you come in as an assistant practitioner, you will have the chance to apply to become a

registered paramedic, after experience and further training. You will have to pass entrance exams and fulfil additional selection criteria, competing against other (including some external) applicants, before being accepted on to a paramedic course.

To drive an ambulance, whether emergency or nonemergency, you will need a full, (usually) clean, manual driving licence with the appropriate classifications as set out by individual ambulance service trusts. If you passed your test after 1996, you will need an extra driving qualification to drive larger vehicles and carry passengers.

#### **Graduate opportunities/approved courses**

To practice as a paramedic, you must be registered with the Health and Care Professions Council (HCPC). To register, you must successfully complete a course approved by the HCPC. The courses tend to be modular with flexible entry and exit points, depending on your academic qualifications and any relevant experience. With further study, for example, you can convert a foundation degree into an honours degree.

Some courses are open on a full-time basis to direct entrants, applying through the Universities and Colleges Admissions Service (UCAS), and part time to those already working in appropriate ambulance service roles. Some ambulance trusts offer student paramedic posts, where you will be recruited specifically to train as a paramedic while working. Courses last from two to five years, depending on whether you study full time or part time. It's important to check entrance requirements with the university concerned and with the partner ambulance trust/s in the areas where you want to work.

Speak to your careers adviser, call us on 0345 60 60 655 or email advice@nhscareers.nhs.uk to find out if you are eligible for theses courses.

As a qualified paramedic or other registered healthcare professional, you will be eligible for one of the growing numbers of part-time and full-time degree and postgraduate courses in the developing area of emergency care. They are run by a number of higher education institutions, equipping students with the specialist knowledge and skills to contribute to the development and effective delivery of care in an emergency setting. These qualifications can lead to a post as a senior/specialist paramedic.

#### **Funding**

Funding arrangements vary from trust to trust. For on-the-job training, you will be paid a salary while you learn. For degree courses, you may get a salary while you are doing the practical placement part of the course. Some employers, but not all, will support you if you need the extra driving qualification.

#### Pay

Most jobs are covered by the Agenda for Change (AfC) pay scales. This pay system covers all staff except doctors, dentists and the most senior managers. The NHS job evaluation system determines a points score, which is used to match jobs to pay bands and determine levels of basic salary. Each pay band has a number of pay points. Staff will normally progress to the next pay point annually until they reach the top of the pay band.

Your career in the NHS ambulance service could start as an ambulance call handler or control assistant at AfC band 2, or in a patient transport service role at

For more information on pay bands in the ambulance service, visit www.nhscareers.nhs.uk/payandbenefits

bands 2, 3 and 4. After appropriate training, if you have worked as an assistant practitioner, you could typically be band 4, with paramedics at band 5 and the more specialist role of senior paramedic at band 6. Your earnings in frontline operational roles are often enhanced with unsocial hours payments of up to 25 per cent of basic salary, which reflects the 24-hour nature of the service. There are promotion opportunities, for example to service area managers at band 7, with further managerial roles attracting higher bandings.

#### **Work placements**

Work placements offer an excellent chance to learn more about what the service has to offer and whether the career you are considering is for you. If you come in as a paramedic a work placement will be a key part of your training. For individual work placements, the number and type available vary depending on where you are in the country. For more information about opportunities in your area, please talk to your local ambulance trust.

Read more about the NHS Constitution: www.nhscareers.nhs.uk/nhsconstitution

Name: Tyiba Pervaz

Job title: patient transport service (PTS) driver, West Midlands Ambulance Service NHS Foundation Trust

**Entry route:** access to higher education course

Tyiba enjoys the patient interaction that comes with her job as a PTS driver and travelling all over the West Midlands as part of her work.

I have a certificate in health from Manchester Metropolitan University and during my career have cared for patients from all ages in various health settings such as hospitals, nursing homes, voluntary organisations, domiciliary care and ambulance service. My experience includes looking after people who have challenging behaviour or learning disabilities and I was a volunteer for St John Ambulance for a while too. I have looked after patients of all ages from birth to death.



In 2011 I joined West Midlands Ambulance Service NHS Foundation Trust as a Patient Transport Service controller. I enjoyed that role but working in an office is not really my thing so, when an ambulance driver vacancy came up, I jumped at the chance to apply.

My job involves taking patients to and from routine hospital appointments, transferring them from one hospital to another, taking them home when they're discharged or to an intermediate care facility.

While working for the ambulance service I have completed an advanced diploma in support services and have completed high dependency training to enable me to transfer patients requiring cardiac monitoring.

I love the daily interaction with the patients as well as the actual driving part of the job. The day goes very quickly because I'm always travelling all over the West Midlands, and beyond sometimes too.

When an ambulance driver vacancy came up, I jumped at the chance to apply

# What's your next step?

We hope you've found this booklet useful, and now have a better idea of whether a career in the ambulance service is right for you.

If you've decided you do want to work in this area, it's important to start planning ahead straight away. Find out as much information as you can about the qualifications you need and the opportunities that are available.

If you're considering becoming a paramedic, contact the Health and Care Professions Council or the College of Paramedics, or use the course finder on the NHS Careers website to find out which universities and ambulance service trusts offer approved courses. For other roles, visit ambulance service trust websites to see what training they provide. Each university or trust will also be able to tell you what they look for in applicants. For example,

getting some work experience in care is an excellent way of showing your commitment and enthusiasm.

If you are already working but are thinking about a change of career, consider volunteering at your local ambulance service trust in your spare time. This is a great way to find out if you like the work, and can sometimes lead to a more permanent position.

Whatever position you're in right now, the NHS Careers service can help. For more information please call 0345 60 60 655, email advice@nhscareers.nhs.uk or visit www.nhscareers.nhs.uk

To search for jobs, go to www.jobs.nhs.uk, and for more information about professional bodies visit www.nhscareers.nhs.uk/ambulancecontacts

Here are some things you can be doing, depending on where you are right now. For contact details, visit www.nhscareers.nhs.uk/ambulancecontacts

Where are you now?	What should you do now?	Who can help?
Studying for GCSEs	<ul> <li>Visit www.stepintothenhs.nhs.uk and register for more information on chosen careers.</li> <li>Check what your likely exam grades/results will be.</li> <li>Explore routes into your chosen career – will you need a degree or other qualification before you join, or will the NHS train you on the job? Can you start as an assistant?</li> <li>Are there any particular skills or experience that will improve your chances of getting into your chosen career?</li> <li>Enquire about volunteering or work experience.</li> <li>Find out if you need any specific A-levels, or equivalent qualifications.</li> <li>Consider the option of a 14-19 diploma in society, health and development.</li> </ul>	Subject teachers Your careers adviser/ National Careers Service Professional bodies NHS Careers
Studying for A-levels or another course at your school or a local college	<ul> <li>As GCSEs, plus:</li> <li>If you need to study a particular higher education course, investigate which universities offer it.</li> <li>Investigate any further qualifications you might need for your chosen role.</li> <li>Search the NHS Jobs website at www.jobs.nhs.uk and speak to your local ambulance trust to get an idea of current vacancies.</li> <li>Consider the option of a healthcare apprenticeship.</li> </ul>	Subject teachers Your careers adviser/ National Careers Service UCAS NHS Careers Professional bodies NHS Jobs
At university	As A-levels	University careers service NHS Careers Professional bodies NHS Jobs
Looking for a new career	<ul> <li>As A-levels, plus:</li> <li>Find out if you will need to retrain before you apply for new roles or if the NHS will train you while you are working.</li> <li>If you left school some time ago, visit the Access to Higher Education website at www.accesstohe.ac.uk or contact the National Careers Service for course details.</li> </ul>	National Careers Service Access to Higher Education NHS Careers Jobcentre Plus Professional bodies NHS Jobs UCAS

## FOR FURTHER COPIES OF THIS BOOKLET PLEASE CONTACT:

**NHS Careers** 

PO Box 27079

Glasgow G3 9EJ

Tel: 0345 60 60 655

email: advice@nhscareers.nhs.uk

www.nhscareers.nhs.uk

15k November 14

NHS Careers