

Julia Simpson

julia.simpson.23@abdn.ac.uk | 07456 667788 | [linkedin.com/in/juliasimpson23](https://www.linkedin.com/in/juliasimpson23)

EDUCATION

2022 - 2026	LLB Law with Options in Spanish (2.1 predicted)	University of Aberdeen
Courses in Criminal Law, Foundations of Private Law, Law of Property, Legal Systems, and Spanish language and culture.		
Spring 2024	Universidad Autonoma de Madrid	Study Abroad Term
Courses in European Law, International Commercial Transaction and Space Law		
2016 - 2022	St. Patrick's Grammar School	Belfast
A levels: English (A), Spanish (A*), Politics (B)		

LEGAL WORK EXPERIENCE

Sept 2023 - Present	Representation Adviser, Aberdeen Law Project	Aberdeen
<ul style="list-style-type: none">Member of a 10 strong team dealing with queries from the public across a whole range of legal areas including housing rights, benefits issues, domestic abuse, employment law and immigration issues.Providing a legal service to members of the public who are unable to afford legal representation by the normal means.Responsible for working with the research team to source the most relevant legal information for the presenting cases.Acting on behalf of clients to contact landlords, employers and departments within the City Council to ensure just outcomes.		
July 2022	McConnell Kelly LLP	Belfast
<ul style="list-style-type: none">One week work experience shadowing solicitors involved in domestic and commercial conveyancing, property letting and family law.Followed the whole process of premises purchase of a city-centre property for a social enterprise in Belfast.		

OTHER WORK EXPERIENCE

Sept 2023 - Present	Waiter and Bar staff, Miller and Carter	Aberdeen
<ul style="list-style-type: none">Developed business awareness of the hospitality sector including the importance of client focus, appropriate pricing and products and building a customer base against the backdrop of wider economic and political developments.Successfully assist customers in this high-end hospitality outlet promoting the success of the brand through excellent customer service, product knowledge and warm hospitality.		
Jun 2021 – Aug 2022	Front of House Staff, Pizza Hut	Belfast
<ul style="list-style-type: none">Developed excellent customer awareness by demonstrating a positive and professional attitude under high-pressure situations.Responsible for the safe and hygienic preparation of food while assisting in the kitchen.		
December 2020	Store Assistant (Christmas cover), Primark	Belfast
<ul style="list-style-type: none">Temporary position providing assistance during the busy pre-Christmas season.Learned the basics of customer focus, prompt service and the importance of brand promise in profitability.		

KEY SKILLS

Commercial awareness

Taught extensively in University courses enhanced by reading of Student Chambers "The Memo" and the financial pages of the Scotsman on a weekly basis and applied in employment with Pizza Hut, Miller and Carter and during an insight week in a Law firm in Belfast.

Communication

Developed working in public facing roles in hospitality developing a calm and helpful demeanour in occasionally challenging circumstances. Central to work experience with McConnell Kelly LLP communicating with clients, solicitors, and fellow work experience students.

Administration

Responsible for completing the documentation and maintaining the records which are essential to the day-to-day operation of the University of Aberdeen Surf Club. This has included risk management documents, training and safety documents and the correspondence that came with sourcing sponsorship for the society to allow members to attend the national student championships in Devon in 2024.

Attention to detail

Contributed to the high marks I have so far obtained in academic assignments currently averaging a very good 2.1 mark.

Time management

Successfully balanced work (sometimes up to 20 hours per week) with consistently achieving marks at a 2.1 level within my Law courses. Managed my workload through careful planning to meet deadlines within my coursework and during my work placements.

Information technology

Experienced with Microsoft packages, particularly Word for producing reports of up to 5,000 words and with legal research packages, such as Westlaw.

Languages

English (Native), Spanish (fluent), French (Intermediate).

EXTRA-CURRICULAR/LEADERSHIP POSITIONS

Secretary, University of Aberdeen Surf Club

- Responsible for all correspondence related to the effective running of the club including taking minutes of meetings, maintaining contact with all members ensuring health and safety training and making sure that contact details are up to date.
- Wrote to local companies to obtain sponsorship for the University of Aberdeen Surf Team to attend the National student championships in Summer 2024. Obtained £2,000 in total to assist with travel costs.

Member, Aberdeen Law Project

- Providing assistance to members of the public who are unable to access legal representation for financial reasons. Gained experience in acting for clients in a range of tenancy and consumer issues.

Class Representative, School of Law, University of Aberdeen, 2022-2025

- Elected to this position annually. Liaised between staff and students to foster and maintain open dialogue.

REFERENCES

Available upon request