

UNIVERSITY OF ABERDEEN

**EMPLOYABILITY & ENTREPRENEURSHIP COMMITTEE (EEC)**

A meeting of the University Employment and Entrepreneurship Committee will be held on **Friday, December 16th at 10:30** by way of **Microsoft Teams**.

Alisdair McKibben | Careers and Employability Service  
(email: [alisdair.mckibben@abdn.ac.uk](mailto:alisdair.mckibben@abdn.ac.uk))

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**AGENDA  
FOR DISCUSSION**

- 1. Approval of the minutes** (November 29<sup>th</sup>, 2022) (EEC/161222/001)
  - 2. Matters Arising including review of Action Log** (Ref.17-23) (EEC/161222/002)
  - 3. Update on Remit** (EEC/161222/003)  
John Barrow to give verbal update on Remit awaiting approval.
  - 4. School Employability and Skills Champions** (EEC/161222/004)  
John to speak to the Role Outline of the new Employability and Skills Champions being sought across all academic schools. Wider discussion to follow from members of the committee as to what types of training and upskilling could be offered to support those in these roles. January 16<sup>th</sup> as a proposed date of first meeting (in-person if possible).
  - 5. Work Placement Update** (EEC/161222/005)  
Verbal Update from Tracey Innes following Gradconsult recommendation paper submitted to SMT.
  - 6. Data Insights**  
Tracey and John to update the committee on meetings being held with Heads of Schools sharing Career Readiness and Graduate Outcome data (including data collected at summer graduations 2022). Recommendation that Careers and Employability "For Staff" webpage be updated with data links. Members are invited to make additional suggestions as to what they might like to see on the webpage.
  - 7. Career Review Updates**  
Tracey to verbally update the committee on progress of Career Review work being carried out by SDS and consultation partners.
  - 8. Skills Recognition Framework** (EEC/161222/006)  
John to update committee following the first meeting of the Skills Recognition Framework group including the recent Scottish Governments evidence paper which seeks stakeholder views on Scotland's skills system.
  - 10. AOB**
  - 11. Date of Next Meeting**  
Tuesday 28<sup>th</sup> February 2022 @ 14:05 via Microsoft Teams.
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