UNIVERSITY OF ABERDEEN

INTERNATIONAL ADVISORY GROUP (IAG)

**International Partnership Initiation Consent Form**

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| ℹ️ This form is for new international teaching partnerships and renewals, including articulation, dual degree, and Transnational Education (TNE) involving in-country teaching.  |

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| **⚠️ All fields MUST be completed to avoid delays and further information being requested; incomplete forms are likely to be delayed. Please be aware that any significant changes after approval will require reapproval.** |

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| Proposed Partner name |  | Country (s) |  |
| Proposer(s) name |  |
| [Partnership type](https://www.abdn.ac.uk/staffnet/teaching/types-of-partnership-3887.php) |  | New | [ ]  | Renewal  | [ ]  |
| Parent School |  | University-wide | [ ]  |
| List of Programme (s) | 📌 *Please ensure that the list of all Programmes is included as this will be included in the main agreement. Type ‘University-wide’, if the proposed partnership is ‘University-wide* |
| Programmelevel | Undergraduate | [ ]  | Postgraduate | [ ]  | Postgraduate research | [ ]  |
| Source of origin | UoA Internal | [ ]  | External  | [ ]  |  |
| *<Enter UoA staff name>* | *<Enter external source of origin>* *e.g. DIT, British Council etc.,* |
| **Abstract of partnership seeking initiation** *(50 – 100 words)*1. Summarise the partnership seeking initiation, highlighting time pressures, any critical dates and next steps.
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| **Proposal outline** *(250 – 300 words)*1. Describe the opportunity indicating perceived benefits of the partnerships, distinctiveness from competitors and detailing the potential scale of the fully delivered outcome including partnership model, admissions requirements, and curriculum mapping if appropriate.
* For renewals, please also include rational for signing the original agreement, historic background and high-level partnership outcomes during the previous period(s) of agreement.
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| **Strategic fit** *(50 – 100 words)*1. High Level assessment of the proposal broadly against the [Transnational Appetite Statement](https://www.abdn.ac.uk/staffnet/documents/academic-quality-handbook/TransnationalAppetiteStatement160822.pdf) and alignment with [Aberdeen 2040](https://www.abdn.ac.uk/staffnet/governance/key-performance-indicators-12213.php)
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| **Initial** [**Due Diligence**](#_APPENDIX_3)*(50 – 100 words)*1. Background information of potential partner (type, staff numbers and student population etc.), high-level due diligence including recognition, accreditations, rankings position (including international rankings (Times HE World / QS) and regional/national), and current partnerships in UK and other International HEIs.
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| **Indicative business case and financial information** *(100 – 250 words)*1. Include table with total annual value (expected fee income and student numbers) linked to explanation of market potential and assessment of minimum viable student numbers
* include an estimate of direct pre-operationalisation and ongoing costs (e.g. staff travel) with explanation in the box provided below. Please also explain in the box below wider resource requirements and the particular implications for professional services and School capacity required)
* For renewals, please provide a summary of these for the previous period of the agreement and below information for the proposed period of the agreement
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| Proposed date of first intake of students |  |
| Source of funding📌*Please complete*  | Tuition fee | Paid by partner  | [ ]  | Self-funded by student | [ ]  |
| Stipend  | Paid by partner  | [ ]  | Self-funded by student | [ ]  |
| Expected total  | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** |
| Student numbers |  |  |  |  |  |
| Fee income  |  |  |  |  |  |
| Fee Scholarships/Discounts |  |  |  |  |  |
| Agent Costs (if applicable)  |  |  |  |  |  |
| Direct costs |  |  |  |  |  |
| Margin |  |  |  |  |  |
| *Further comments*  |
| **Monitoring Academic Quality** *(100 – 150 words)*1. Provide a brief outline of how academic quality and overall student experience will be monitored. For renewals, please also include student progress during the previous period of the agreement.
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| Approved by Quality Assurance Committee (QAC) | Yes  | [ ]  | No | [ ]  |
| Include a list of courses, options, and entry requirements as an appendix 📌*This will be included in the main agreement.* | Yes  | [ ]  | No | [ ]  |
| Application Method : How will students be applying? *If other, please specify below* | UCAS  | [ ]  | Postgraduate Applicant Portal | [ ]  |
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| **Initial Risk assessment and due considerations** *(100 – 150 words)*1. Demonstrate consideration of key potential risks and mitigations (e.g. reputational, environmental sustainability, financial, cybersecurity, regulatory/accreditation risks and human rights situation etc.) as appropriate
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| **Data Protection:** Completed[International Data Transfer Framework](https://www.abdn.ac.uk/toolkit/documents/uploads/international-data-transfer-framework.docx) (checklist only on pages 3 and 4) by the [Information Governance Team](https://www.abdn.ac.uk/toolkit/services/information-governance/)   | Yes | [ ]  | No | [ ]  |
| **Sanctions:**  As part of this activity will any staff or students from UoA or the partner travel to or work with countries on the [UK Governments list of countries under current trade sanctions, arms embargoes and other trade restrictions](https://www.gov.uk/guidance/current-arms-embargoes-and-other-restrictions)? | Yes, please provide further details below | [ ]  | No | [ ]  |
| **Export Control compliance:** Will the proposed activity involve the transfer of technology or information to the partner organisation that could have a military or dual-use or is an [emerging technology field in a sensitive sector,](https://www.gov.uk/guidance/export-controls-applying-to-academic-research) as defined by the UK Government? | Yes, please provide further details below | [ ]  | No | [ ]  |
| **National Security and Investment (NSI) compliance:** Will the proposed activity involve the acquisition, at any level, of control of an asset (physical or intangible such as IP, know-how or data) to the partner in any of the [17 sensitive areas for national security](https://www.gov.uk/government/publications/national-security-and-investment-act-guidance-on-notifiable-acquisitions/national-security-and-investment-act-guidance-on-notifiable-acquisitions).NSI guidance for universities is [here:](https://www.gov.uk/government/publications/national-security-and-investment-act-guidance-for-the-higher-education-and-research-intensive-sectors/national-security-and-investment-act-guidance-for-the-higher-education-and-research-intensive-sectors) If unsure, please contact [R&I](https://www.abdn.ac.uk/business-info/research-innovation/) | Yes, please provide further details below | [ ]  | No | [ ]  |
| Is the proposal considered a ‘Strategic project’ based on the criteria laid in the University’s Project Management Methodology available [here](https://www.abdn.ac.uk/staffnet/governance/project-management-office/methodology-and-resources-14296.php). If unsure, please contact the [PMO](https://www.abdn.ac.uk/staffnet/governance/project-management-office/index.php). | Yes *(if Yes, please contact the* [*PMO*](https://www.abdn.ac.uk/staffnet/governance/project-management-office/index.php)*)* | [ ]  | No | [ ]  |
| *Further comments*  |
| **Further information**1. Any additional relevant information
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| **Supporting statement** *(50 – 100 words)*1. Statement of Support from Head of School
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*[Date: 11 June 2024]*

**Freedom of Information/Confidentiality Status:**Closed/ Strictly Confidential (Commercially Sensitive)

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| **📧 Return the completed form to Vimal Subramanian at** **vimal.subramanian@abdn.ac.uk** |

**Further steps, If deemed necessary by IAG:**

Based on the feedback from the initial consideration by IAG, you may need to take one or more of these steps. Contacts and necessary forms for assistance can be found here.

* **Quality Assurance:** Please submit the Quality Assurance Committee renewal form. For assistance please contact the QAC team at collaborative@abdn.ac.uk.
* **Data Protection**: Completed [International Data Transfer Framework](https://www.abdn.ac.uk/toolkit/documents/uploads/international-data-transfer-framework.docx) (checklist only on pages 3 and 4). For assistance please contact the DPO at dpa@abdn.ac.uk .
* **National Security**: For assistance with National Security and Investment (NSI) compliance and Export Control compliance, please contact Research & Innovation [HERE](https://www.abdn.ac.uk/business-info/research-innovation/).
* **Project Management**: For assistance regarding 'Strategic projects' assessment, please contact the University’s Project Management Office (PMO) at pmo@abdn.ac.uk