# Principal’s Teaching Excellence Award 2024-2025 Case Study Proforma

**To be submitted to the Centre for Academic Development (**[**cad@abdn.ac.uk**](mailto:cad@abdn.ac.uk)**) by 12 February 2025**

**Application process is confidential.**

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| **Is the application: please tick only one box**  Individual submission  Team submission (2 or more people) | |
| **First name:** |  |
| **Surname:** |  |
| **School/Section:** |  |
| **Post held:** |  |
| **Institution email:** |  |
| **For team applications, include the project team’s name:** |  |
| **For team applications, name all other team members and stakeholders involved in the project, and describe their roles:** |  |

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| 1. **Case Study Title**: |
| 1. **Background**: Describe the context of your / the project team’s approach to enhance teaching and learning (150 words): |
| 1. **Project overview**: Provide a description of the project and either briefly describe your role as an individual, and if applicable, the role of all other stakeholders involved in the project; or briefly describe the roles of all named above. (150 words): |
| 1. **Purpose of the project**: Give a rationale for your / the project team’s teaching approach or new initiative (150 words): |
| 1. **Dissemination:** Provide details of how your / the project team’s new teaching approach or solution has been / will be disseminated with colleagues and students within and beyond the University. Is the approach transferable to other disciplines? (150 words): |
| 1. **Key learning points**: Identify the key learnings points - what have you / the project team learned from this initiative and how has it further enhanced you / the project team’s practice? (150 words): |
| 1. **Evaluation:** Explain how you have / the project team has evaluated the impact or influence of your initiative (150 words): |