PRIVACY STATEMENT FOR PARTICIPANT PANEL

Information that we collect and use about you

We keep the following information in our file, based on the form you submitted when joining and updated where you have communicated new information:

Title Name Birth date Address Mobile telephone number Email address Preferred mode of contact Gender Handedness Neurotype Eye health information Language proficiency Any types of studies you would NOT want to take part in? Any medical or other information that might be relevant?

Why we process personal information, and our lawful basis

We collect personal data about individuals who wish to participate in research studies undertaken by the School of Psychology. You may also consent to us using your personal data to send you a copy of the Participant Panel Newsletter and/or informing you about public events run by the School of Psychology

Our lawful basis for processing this information is;

- your consent
- the University undertakes and publishes research under its statutory powers.

Disclosing your information

The third party suppliers we use for IT and service delivery support also have access to your personal information in order to provide these services to the University.

We may disclose personal information to other recipients in exceptional circumstances or when required to do so by law.

How long your information is kept

Your information is kept until you advise us that you no longer wish to receive communication from us or wish to be contacted about potential research opportunities, after which your data will be deleted. We would also remove your personal data if your email or address is undeliverable on an annual basis.

Your Rights

Please contact <u>researchadmin@abdn.ac.uk</u> if you would like to be deleted from the file as you no longer wish to take part in our studies or receive communication from us.

For more information about your data rights, please visit <u>Your Rights | About | The University</u> <u>of Aberdeen (abdn.ac.uk)</u>