|  |
| --- |
| Risk Assessment |
| **PROCEDURE:**   * Complete risk assessment in consultation with PI/Supervisor and technical staff as appropriate. * Risk assessment checked and signed by PI/Supervisor * A copy or scan of the signed document to be given to the lab technician, School Safety Adviser and PI/Supervisor.   **NOTES:**   * No laboratory work is to commence without a risk assessment signed by the PI/Supervisor. * The risk assessment must be reviewed when any changes are made to the equipment, materials, procedure or personnel. * Technical staff can stop work if no risk assessment is in place or if, in their opinion, there is a risk to safety. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Project name:** |  | | |
| **Location of work:** |  | | |
| **Principal Investigator/Supervisor:** |  | Signed: | Date: |
| **Assessment Prepared by:** |  | Signed: | Date: |
| **Outline description of the work:** |  | | |
| **Names of persons carrying out the work:** |  | | |
| **Intended start date** |  | | |

| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to manage this risk?** | **Action by whom?** | **Action by when?** | **Done** |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Will particular training be required?** |  |
| **How will spillages or other uncontrolled releases be dealt with?** |  |
| **How will the products and waste be disposed of?** |  |
| **Which first aid measures are required in case of accidents including exposure to chemicals involved in this experiment?** |  |