

Institute of Education for Medical and Dental Sciences Standard Operating Procedure/ Guideline

#### **External Examiners MBChB Programme**

### **Proposed structure**

### Years 1-3

Each year should have 2 external examiners who are responsible for overseeing the assessment of the systems course by way of both the OSCE and written assessments. Ideally between them, these examiners should have a reasonable spread of relevant basic science and clinical backgrounds. In addition, one further external examiner would be asked to oversee the anatomy component and OSPE assessments for years 1 to 3. The external examiner would be consulted on the content of the OSPE for each year, receive all papers for exam boards with the opportunity to comment, but not be expected to attend each exam board. As the OSPE process would be the same in each year, the external examiner would normally be expected to review this for at least one out of the three years in each academic year. Similarly, one further external examiner would oversee the Foundations of Primary Care course for years 1 to 3.

#### Years 4-5

Each year should have 2 or 3 external examiners who are responsible for overseeing both the written and clinical assessments in these years.

# All Years

At the external examiners request, exam scripts (representing a range of achievement) will be made available for inspection prior to the exam board meeting.

# Student selected components

Due to the nature of each SSC, particularly year 3 medical humanities and year 5 elective, these require a separate external examiner if possible.

Approved - Jan 2020