



UMEÅ SCHOOL OF BUSINESS,  
ECONOMICS AND STATISTICS

UMEÅ UNIVERSITY

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This information is specific for the current academic year.

# CONTACT INFO

UMEÅ SCHOOL OF BUSINESS ECONOMICS AND STATISTICS

## EXCHANGE STUDENT CONTACT

**International Coordinators at Umeå School of Business, Economics and Statistics (USBE):**

Martina Sundqvist and Sandra Rådahl  
Incoming and outgoing student exchange

[Exchange.usbe@umu.se](mailto:Exchange.usbe@umu.se)

+46 90 786 80 27 / +46 90 786 80 22

**Website for incoming exchange students:**

[www.umu.se/en/student/usbe/incoming-exchange/](http://www.umu.se/en/student/usbe/incoming-exchange/)

**Social Media:**

[www.umu.se/en/usbe/social-media/](http://www.umu.se/en/usbe/social-media/)

**Address:**

International Coordinators  
Umeå School of Business, Economics and Statistics  
Umeå University  
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## DEPARTMENT CONTACT

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*Photo: Atle Al Unsplash*

# EXCHANGE INFORMATION

<b>Level of exchange:</b>	Undergraduate/Graduate courses.
<b>Duration of exchange:</b>	One semester or a full academic year.
<b>Semester dates:</b>	<p><b>Autumn semester 2024:</b> September 2 – January 19</p> <p><b>Full academic year 2024/2025:</b> September 2 – June 8</p> <p><b>Spring semester 2025:</b> January 20 – June 8</p> <p>The academic calendar can be found on the following website: <a href="http://www.umu.se/en/education/student-services--support/calendar/">www.umu.se/en/education/student-services--support/calendar/</a></p>
<b>Nomination period:</b>	<p><b>Autumn semester and full academic year:</b> March 1 – April 1</p> <p><b>Spring semester:</b> September 1 – October 1</p> <p>In event of the dates above occurring on a weekend/holiday, the deadlines are postponed to the next weekday.</p> <p><b>Important:</b> Only online nominations in Solemove within the nomination period will be accepted.</p>
<b>Application period:</b>	<p><b>Autumn semester and full academic year:</b> March 1 – April 15</p> <p><b>Spring semester:</b> September 1 – October 15</p> <p>In event of the dates above occurring on a weekend/holiday, the deadlines are postponed to the nearest weekday.</p> <p>You will receive two e-mails from our nomination system <a href="#">Solemove</a> once you have been nominated by the coordinator at your home university. Please check your inbox and spam folder regularly.</p>
<b>Insurance:</b>	<p>Exchange students are covered by an insurance policy, <a href="#">Student IN</a>. The insurance covers necessary and reasonable costs for emergency health, dental care and damage to property. Travels outside of Sweden is not included in the cover.</p> <p>EU/EEA citizens are required by the Swedish authorities to bring the <a href="#">European Health Insurance Card</a>.</p> <p><b>Please note!</b> No matter which nationality, students are strongly advised to have their own Health, Travel and Accident insurance policy.</p>

# ACADEMIC INFORMATION

<b>Course catalogue:</b>	<b>USBE:</b> <a href="https://www.umu.se/en/student/usbe/incoming-exchange/">https://www.umu.se/en/student/usbe/incoming-exchange/</a> <b>Umeå University:</b> <a href="http://www.umu.se/en/education/exchange-students/search-courses/">www.umu.se/en/education/exchange-students/search-courses/</a>
<b>Course load:</b>	<p>One academic term comprises 20 weeks. Full-time study consists of 30 ECTS per term. This corresponds to approximately 40 hours of study per week including a varying number of lectures and classes. Most courses consist of 7.5, 15 or 30 ECTS.</p> <p>1.5 ECTS is the equivalent to one week of full-time study.</p>
<b>Submitting an application:</b>	<p><b>Courses should not clash</b>  According to the Swedish study system full-time courses (100% tempo) are taken <b>one at a time rather than parallel</b>. Therefore, it is important to carefully check which week each course starts and ends. The information is available under "Application and Eligibility" on the individual course page.</p> <p>More information about the study duration can be found at: <a href="http://www.umu.se/en/education/study-system/">www.umu.se/en/education/study-system/</a></p> <p><b>Course changes are very restricted</b>  Please note that we have no add/drop period. Your course selection will be set after the application deadline.</p> <p><b>Course requirements</b>  The requirements are listed on the individual course page.</p> <p>Note that <b>you as an exchange student do not have to prove your English language proficiency.</b></p> <p><b>30 ECTS equals full-time studies</b>  If you are admitted to 30 ECTS the exceeding courses that you have applied for will be dropped, with the exemption for <i>Swedish for International Students, Beginners' Course I, II, III</i>. These courses can be selected in addition to 30 ECTS in other subjects.</p>
<b>Examination period:</b>	<p>Normally there are no final exams that cover the entire semester's course work or that cover an entire general study programme. This means that exams are given at the end of each course, and not at the end of the semester.</p>



**Transcripts:**

Transcripts for exchange students are emailed to the student's home university at the end of their study period at Umeå University.

**Transcripts are usually produced:**

Spring term: Early July  
Autumn term: February/March

Students can request transcripts by contacting the International Coordinators at USBE: [exchange.usbe@umu.se](mailto:exchange.usbe@umu.se)

**Support for students with disabilities:**

We offer different kinds of individual support to students who have a disability. The aim of the support is to ensure that the student may pursue their studies under the same conditions as their peers.

**For further information, please visit:**

[www.umu.se/en/education/student-services--support/study-with-a-disability](http://www.umu.se/en/education/student-services--support/study-with-a-disability)



*Photos on page: Elin Berge*





Photo: Mattias Pettersson

# ARRIVING AND ORIENTATION

**Recommended arrival days:**

**Autumn semester 2024:** TBA, during the week before the semester starts.

**Spring semester 2025:** January 19 (preliminary)

**Orientation:**

The Orientation consists of a series of lectures and activities that are designed to help you become acquainted with life in Umeå and studies at our university.

[www.umu.se/en/orientation](http://www.umu.se/en/orientation)

**Accommodation:**

Umeå University offers halls of residence close to the university. For more information, see the following webpage: [www.umu.se/en/education/accommodation/student-housing](http://www.umu.se/en/education/accommodation/student-housing)

Prices vary from 14 000–21 000 SEK per term depending on the area. See area information for more details. A total service fee for one semester (non-refundable) of around 800 SEK is included.

**FAQ International Student Guide:**

If you or your students have any questions, you can check our FAQ where you may find the answers you need:

<https://www.umu.se/en/education/exchange-students/frequently-asked-questions/>

Important information can also be found in our International Student Guide: [www.umu.se/en/student-guide](http://www.umu.se/en/student-guide)



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