

# Fact sheet exchange programmes



## Institutional information

Institution full name: Maastricht University, Faculty of Law  
Department: International Relations Office (IRO)  
Erasmus code: NL MAASTRI01  
Address: Bouillonstraat 1-3, 6211 LH Maastricht  
Country: The Netherlands (NL)  
Exchange Website: [www.maastrichtuniversity.nl/education/exchange/law](http://www.maastrichtuniversity.nl/education/exchange/law)

## Contact persons

- Mr. Silvester Conduto, Exchange Officer Incoming Students  
Get in touch about students coming to Maastricht on exchange, via the e-mail address: [iro-incoming-law@maastrichtuniversity.nl](mailto:iro-incoming-law@maastrichtuniversity.nl) or phone number: +31 (0)43-3882028.
- Ms. Danielle Habets, Exchange Officer Outgoing Students  
Get in touch about students of the Faculty of law of Maastricht University going abroad, via the e-mail address: [law-exchange@maastrichtuniversity.nl](mailto:law-exchange@maastrichtuniversity.nl) or phone number: +31 (0)43-3883064.
- Ms. Melis de Roller, Exchange Officer Outgoing Students  
Get in touch about students of the Faculty of law of Maastricht University going abroad, via the e-mail address: [law-exchange@maastrichtuniversity.nl](mailto:law-exchange@maastrichtuniversity.nl) or phone number: + 31 (0)88-3886710
- Mr. Kim Willems, Policy Officer Internationalisation and Institutional Erasmus Coordinator.  
Get in touch about partnership agreements/ collaborations, via the e-mail address: [law-exchange@maastrichtuniversity.nl](mailto:law-exchange@maastrichtuniversity.nl) or phone number: +31 (0)88-3886703.

## Nomination procedure

The partner university has to send a nomination letter with the names, study period and e-mail addresses of the students that have been nominated for an exchange at Maastricht University, Faculty of Law to the e-mail address: [iro-incoming-law@maastrichtuniversity.nl](mailto:iro-incoming-law@maastrichtuniversity.nl)

## Nomination deadline for coordinators

- 15 April for the Fall semester and Full Year.
- 15 September for the Spring semester.

## Application procedure

Students have to apply online. Information/instructions on how to apply online will be sent to each nominated student directly by e-mail. The student needs to upload the following application documents:

- A copy of a valid passport (passport must be valid until at least one month after the end date of the student's exchange at Maastricht University, Faculty of Law). EU citizens are allowed to upload a copy of their Identity (ID) Card, ID card must also be valid until at least one month after the end date of the student's exchange at Maastricht University, Faculty of Law).
- Portrait picture (the same size as the one displayed on the passport or ID card).
- Latest Official list of grades/academic transcript from current study, signed and stamped by home university. If you are a master student at your home university and you are applying for the law master exchange program, make sure to upload your law Bachelor's degree and your law bachelor official list of grades (in English) as well, indicating that you have obtained at least 180 ECTS in Law courses.
- English language certificate, only for students who are nominated to participate in the law master exchange program.

## Application deadline for students

- 15 May for the Fall semester and Full Year.
- 15 October for the Spring semester.  
\*Fall semester starts in September and ends in December or January.  
\*Spring semester starts in January or February and ends in June.  
\*Full year starts in September and ends in June.

## Admission requirements

- Students nominated for the law bachelor exchange program need to have completed at least 2 semesters (1 year, 60 ECTS in law courses) of a degree in Law at their home university.
- Students nominated for the law master exchange program need to have completed at least 3 years (180 ECTS in law courses) of a degree in Law at their home university.
- Proof of English Language proficiency is also a requirement for the students participating in the law exchange master program (see language requirements for further information).
- The credits need to be obtained before the application deadline.

## Language requirements

All courses offered to exchange students are taught in English.

### Students taking bachelor's courses

- No formal proof of English language proficiency is required from students who are nominated to participate in the bachelor exchange program, in which they are only allowed to follow bachelor courses.

### Students taking master's courses

- Students, who are nominated to participate in the law master-exchange program and who are allowed to follow bachelor and master courses, will have to provide proof of sufficient English language proficiency.
- We will accept certificates of level B2 (not older than two years) or C1 or higher (not older than three years) of the Common European Framework of Reference issued by: an official language institute (or language centre of the home university of the student). *\*The level stated on the certificate needs to be based on a test regarding the reading, writing, listening and speaking English language skills of the student and not based on their English language proficiency skills during a certain course, they followed completely in English.*

#### Other certificates that suffice are:

- TOEFL internet-based with a score of 90 or more (not older than two years).
- IELTS with a total score of 6.5 or more (not older than two years)
- CPE (all grades, not older than two years).
- CAE (Cambridge Assessment English) of level C1 or higher (not older than three years) with the grades A, B, C or C+.
- ITACE level B2 (not older than two years).
- TOEIC (score of 720 or more for listening and reading and score of 310 or more for speaking and writing, not older than two years).

We do not accept English language certificates or statements signed by an international Relations officer! Native speakers and students taking their degree program entirely in English are exempted (be it that visa requirements with regard to language level may apply and cannot be exempted). Students taking their degree program entirely in English at their home university need to upload proof of this. An official transcript of grades or statement from their home university, on which is clearly stated that the student is following their degree program entirely in English, will suffice.

## Courses

You can find an overview of the courses, offered to exchange students on our exchange website and the course descriptions can be found on our course finder, which can also be accessed through [our exchange website](#).

## Language courses

The Language Centre of Maastricht University offers several language courses. If exchange students are interested in a language course, we advise them to register as soon as possible, as the capacity is limited. Before they enroll in a language



course they will have to contact their home university to find out whether or not their home university acknowledge the grades/credits earned for a language course. Exchange students will receive a separate Proof of Participation and transcript of grades from the Language Centre. The grades and credits of their language courses will not appear on their transcripts of grades of their exchange. Language courses are not part of the faculty's regular course offer and require an additional fee. Students have to pay this fee themselves.

For more information on available times, fees and to register please check the website of the UM Language Centre: [www.maastrichtuniversity.nl/about-um/other-offices/language-centre](http://www.maastrichtuniversity.nl/about-um/other-offices/language-centre).

## Exams and re-sits

Please note the exams and re-sit periods very carefully in the academic calendar, which can be found on [our exchange website](#). Students must be present in Maastricht to take exams and a re-sits, as planned on the examination-schedule. Unfortunately, the Examination Board of the Faculty of Law at Maastricht University does not permit students to take exams and re-sits at the student's home university. The very last re-sits of the academic year take place by the end of June/beginning of July.

## Other important matters

More information can be found on [our exchange website](#), including topics such as:

- Academic calendar (including exams dates, re-sits dates and holidays)
- Orientation/ Introduction dates
- Accommodation
- Insurance
- UM Sports
- Public transportation