

Fees and Terms and Conditions

Your registration on a Language Centre Evening Class course will be subject to the following terms and conditions:

1. Applicants must be over 17 years old to enrol. Participants under 17 years old will be removed from the course and will not receive a refund.
2. Course fees payment is required in advance if the course starting - please note that a place on the course will only be confirmed upon receipt of full payment through an [Online Store](#).
3. Applicants are responsible for selecting a level that is suitable for them. Any queries can be made to the Language Centre admin team ahead of reserving a place. Following the application and payment for a course, our course fees are non-refundable and non-transferable.
4. The Language Centre will seek to keep to the advertised course dates but reserves the right to alter times/dates in the event of unforeseen circumstances. Where we need to alter the course times/dates a course, we will email all students enrolled on that course to notify them of this decision.

You will have an opportunity to transfer to an alternative course or to receive a full refund. We endeavour to process all refunds within two weeks. It is not possible to attend an alternative course on a trial basis. If you request or attend an alternative course, we will not process a refund.

5. The Language Centre reserves the right to cancel any course which does not recruit a viable number of students. Where we need to cancel a course, we will email all students enrolled on that course to notify them of this decision.

You will have an opportunity to transfer to an alternative course or to receive a full refund. We endeavour to process all cancellation refunds within two weeks. It is not possible to attend an alternative course on a trial basis. If you request or attend an alternative course, we will not process a refund.

6. The payment is refundable if you decide to withdraw your application within 14 days of the payment.
7. The Language Centre cannot accept responsibility for unforeseen changes in a participant's circumstances that may prevent attendance.
8. For courses taking place over multiple weeks, the Language Centre reserves the right to cancel a class if the tutor is absent due to illness or other unavoidable circumstances. If a class must be cancelled, the tutor will arrange a replacement class at a time to suit the majority of students. If an opportunity was given to attend a rescheduled class, the Language Centre is not liable for missed classes refunds.

9. The University does not accept responsibility for losses or expenses incurred, however caused.

If you have a query about any of these terms and conditions, please contact the LC by email lc-eveningclasses@abdn.ac.uk.

[Last reviewed February 2023]