

Loans Portal Guide

for Students
2024



convera

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Loans Portal Student View 3



Questions? Please reach out to us at: usloans@convera.com

What's New

2024: Students now have the option of entering USD details. Previously, it was only British pounds (GBP). 3

Loans Portal Student View

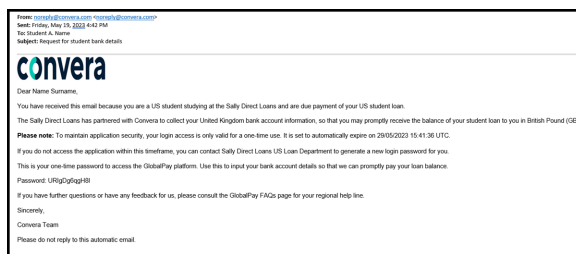
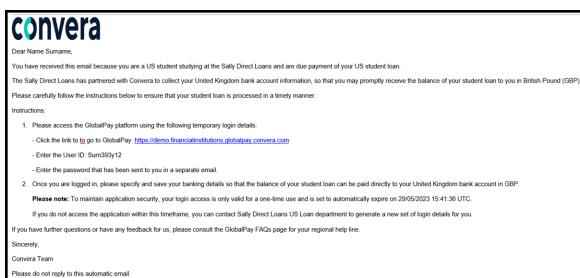
A Loans Portal Data Management user invites students to submit their bank details, so that the remainder of your student loan payment can be delivered by Bank Transfer. The system emails a query to you directly using the email given in the Student file. You can then provide banking details so that money can be put by EFT /Wire into your account.

2024: Students now have the option of entering USD details. Previously, it was only British pounds (GBP).

- Two emails from noreply@convera.com will provide the student with 1) a temporary account, and 2) a temporary password, to logon to provide banking details.



The logon and password emails are only effective for one log on session. Also, it will expire in 10 days.



- Then log into the portal using the user ID and password provided.

Please add or amend your personal information by clicking on the EDIT buttons below.

Edit Beneficiary 3/2/2024

Beneficiary Details Beneficiary Address Bank Account Details Payment Options Submit & Review

Beneficiary Name	Beneficiary Type	Bank Country	Currency	Familiar Name	Payer ID	
First LastName		United States	U.S. Dollar	First LastName	36912	EDIT

Beneficiary Address

Address

461 Street, New York, New York, 1238, United States

EDIT

Bank Account Details

IBAN/Account Number	Currency	Bank Name	Address	SWIFT Code	Fedwire Routing Code	ACH Routing Code	
	U.S. Dollar		United States				EDIT

Payment Options

Payment Purpose

EDIT

ADD CORRESPONDENT BANK 3/2/2024

HISTORY

- You will see your own identification and bank account information. Click **EDIT** at the end of a row to add or change this information.

Bank Account Details							
IBAN/Account Number	Currency	Bank Name	Address	SWIFT Code	Sort Code		
	USD		United States				EDIT

- To provide a bank, please either search the bank details or enter these details manually, then **SELECT** your bank.

Bank Account Details					
Bank Name	SWIFT Code	Routing Code	Address		
THE BANK OF NEW YORK MELLON	BRVTUS3NXXX	021000018	240 GREENWICH STREET		SELECT
THE BANK OF NEW YORK MELLON	BRVTUS3NXXX	021000018	144 GLENN CURTISS BLVD		SELECT

- Then, your must add your bank account number to the information.

Bank Account Details					
Account Number	Bank Name *	Street Address	City	State	Zip Code
123456789	THE BANK OF NEW YORK MELLON	240 GREENWICH STREET	NEW YORK	NY	10286
ACH Routing Code	SWIFT Code	Fedwire Routing Code			
021000018	BRVTUS3NXXX	021000018			

- Then, click to **EDIT** Payment Purpose and select *Loan Disbursement* and **SAVE**.

Bank Account Details							
IBAN/Account Number	Currency	Bank Name	Address	SWIFT Code	Fedwire Routing Code	ACH Routing Code	
	U.S. Dollar		United States				EDIT

Payment Options	
Payment Purpose	Loan Disbursement
CANCEL	SAVE


ADD CORRESPONDENT BANK	CONFIRM
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- When you have finished entering the information correctly, and clicked CONFIRM, a message will display indicating success.

Beneficiary Details		Beneficiary Address		Bank Account Details		Payment Options		Submit & Review	
Beneficiary Details									
Beneficiary Name	Beneficiary Type	Bank Country	Currency	Familiar Name	Payer ID				
Name Surname		United States	USD	Name Surname	222222	<input type="button" value="EDIT"/>			
Beneficiary Address									
Address									
New York, United States									<input type="button" value="EDIT"/>
Bank Account Details									
IBAN/Account Number	Currency	Bank Name	Address	SWIFT Code	Sort Code				
.....	USD	U.S. Bank Name	U.S. Bank street address	U.S. Bank SWIFT	U.S. Code	<input type="button" value="EDIT"/>			
Payment Options									
Payment Purpose									
Loan Disbursement									<input type="button" value="EDIT"/>
									<input type="button" value="ADD CORRESPONDENT BANK"/> <input type="button" value="CONFIRM"/>

[Edit Beneficiary](#)

Beneficiary Status	Description	<input type="button" value="x"/>
Success	Your information has now been submitted to your institution for payment processing.	



For more information

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