

QUALITY ASSURANCE COMMITTEE

Course Feedback and Reflection Form Changes**New URL:** <https://www.abdn.ac.uk/course-feedback-and-reflection>**Overview of Changes**

- The application was renamed to Course Feedback and Reflection Forms.
- The email templates were updated for the following scenarios:
 - When a new schedule is created for a form.
 - When a student has completed a form that includes MySkills Questions.
 - When a student has completed a form that does not include MySkills Questions.
- The information shown on the “Thank you” page is now dynamic. Content is based on whether or not the MySkills questions were included on the form.
- The MySkills Questions were updated.

Change 1: The application was renamed to Course Feedback and Reflection Forms.

- Homepage (Login Page)

A screenshot of the login page for the 'Course Feedback and Reflection Forms' application. The page has a light gray background. At the top center, the title 'Course Feedback and Reflection Forms' is displayed in a blue serif font. Below the title are two white input fields: 'University Username' and 'Password'. A red button with the text 'Sign in' is positioned below the password field. Underneath the button is a small, red, underlined link that says 'Reset Password'. The page is framed by a dark gray footer bar at the bottom.*Figure 1: Homepage (Login Page)*

- Dashboard Page

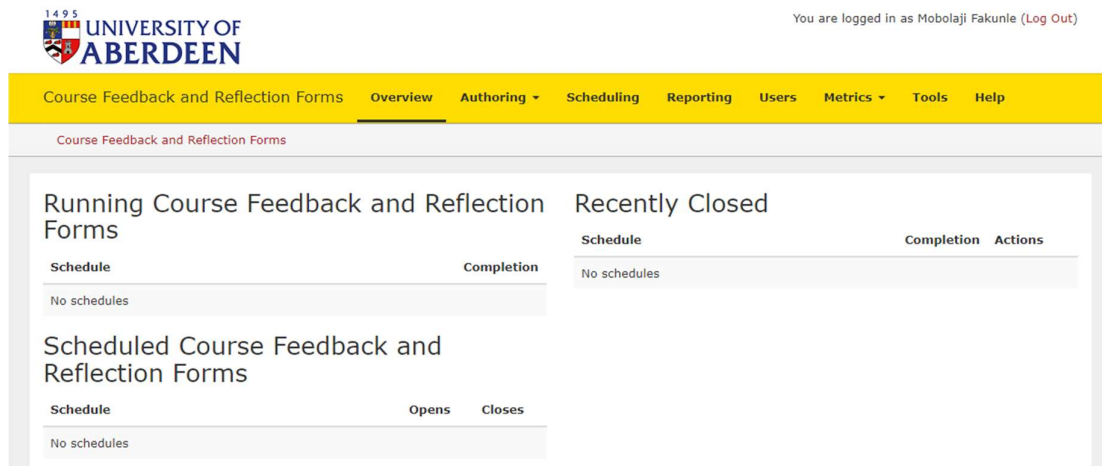


Figure 2: Dashboard Page

- Menu and sub-menus names updated.

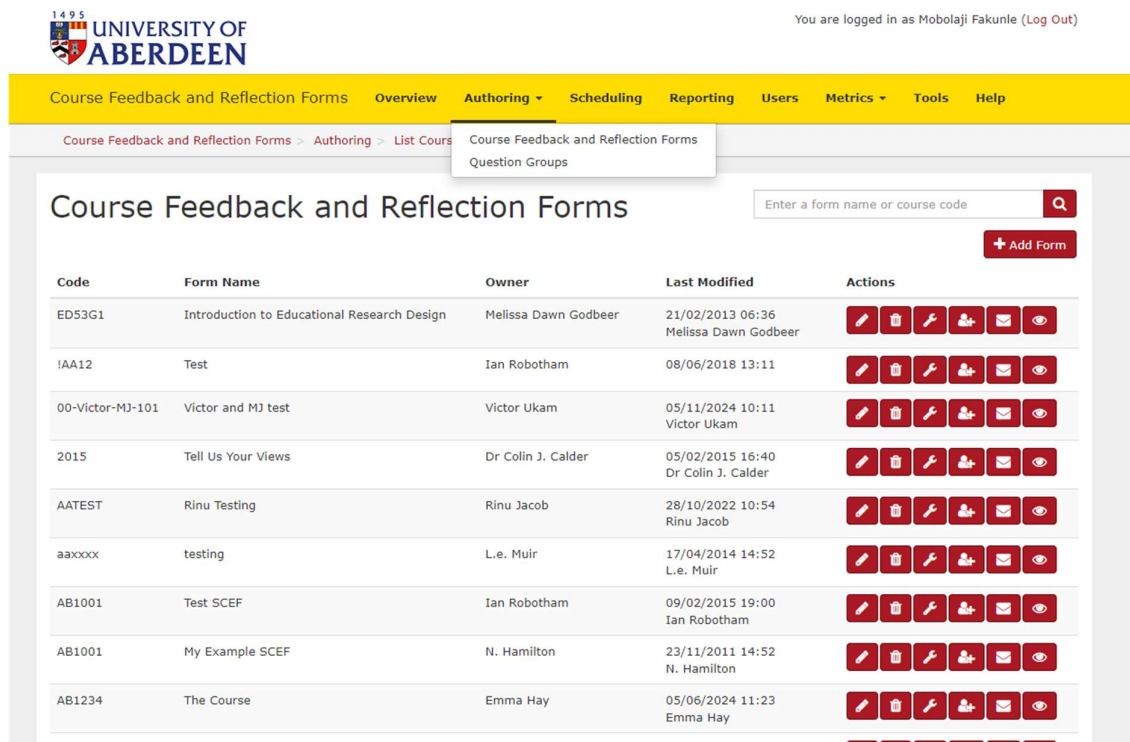


Figure 3: Menu and sub-menus names updated

Change 2: Email Templates (Wording) have been updated.

- When a new schedule is created for a form.

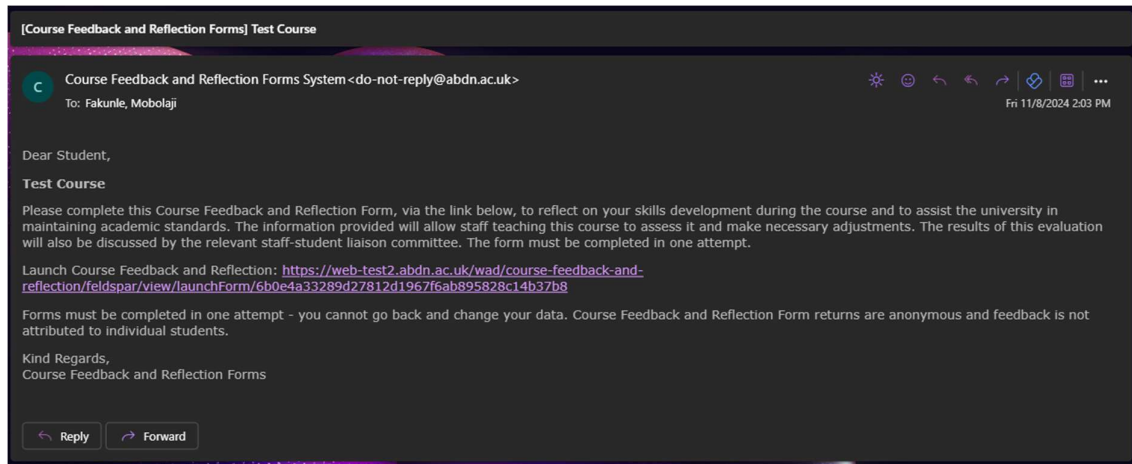


Figure 4: When a new schedule is created for a form

- When a student has completed a form that includes MySkills Questions.

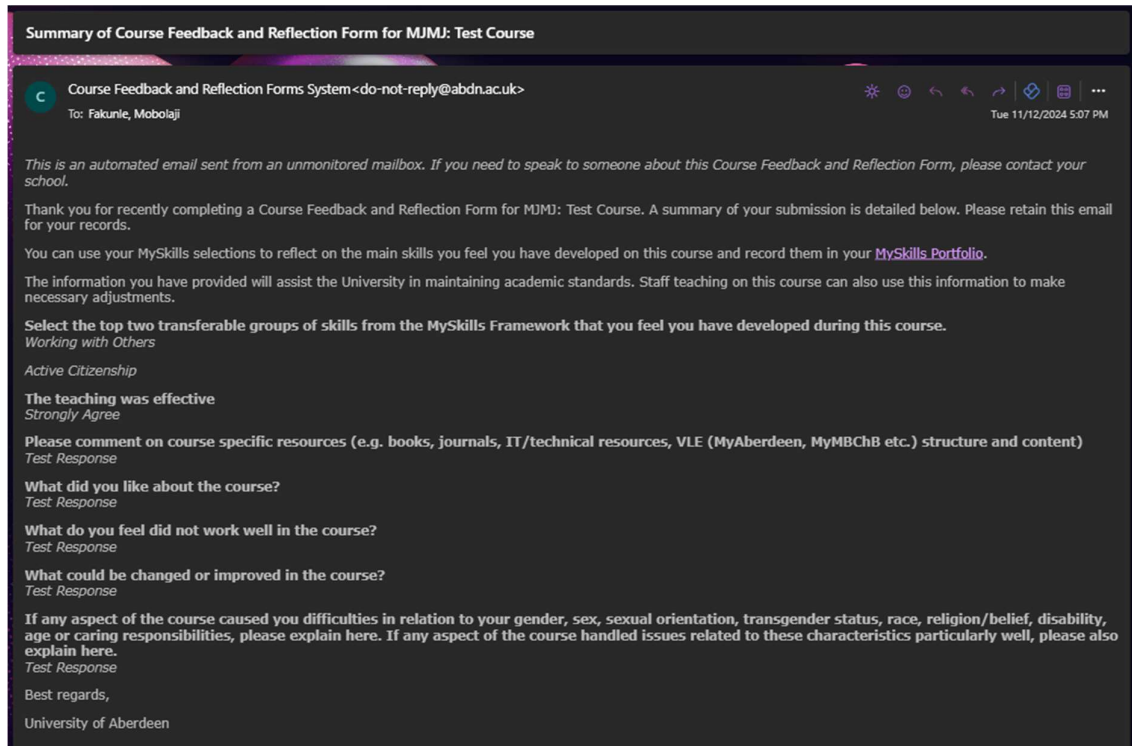


Figure 5: When a student has completed a form that includes MySkills Questions

- When a student has completed a form that doesn't include MySkills Questions.

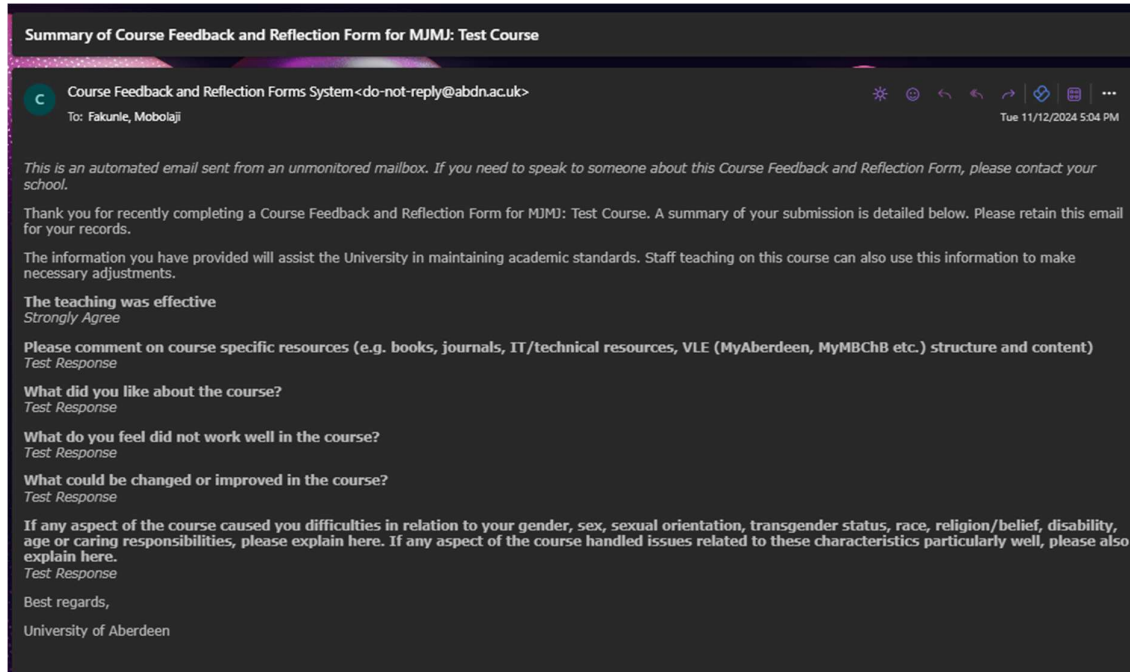


Figure 6: When a student has completed a form that does not include MySkills Questions

Change 3: “Thank you” page has been updated.

- “Thank you” page - if MySkills Questions were included in the Form.

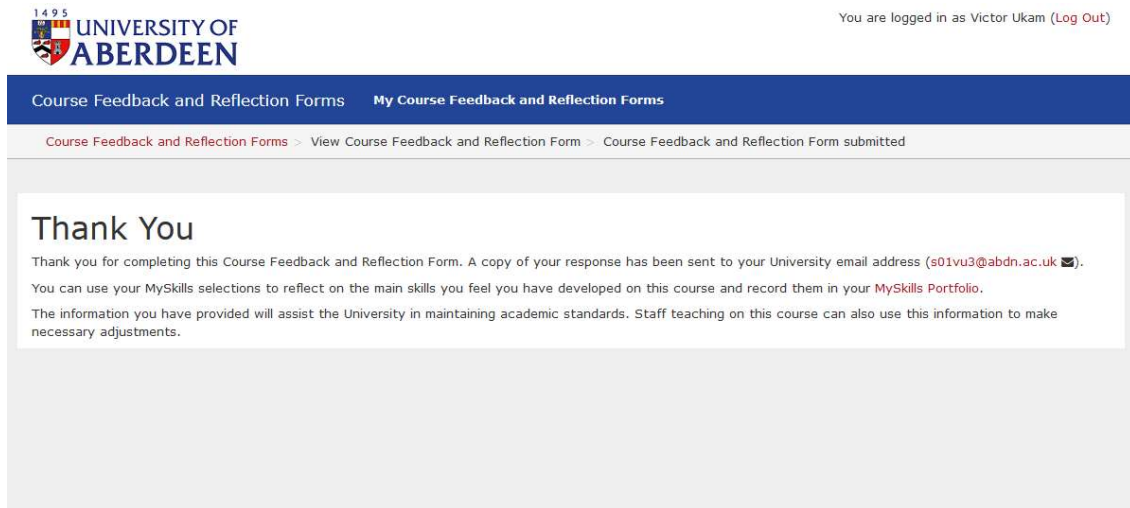


Figure 7: “Thank you” page - if MySkills Questions were included in the form

- “Thank you” page - if MySkills Questions were not included in the Form.

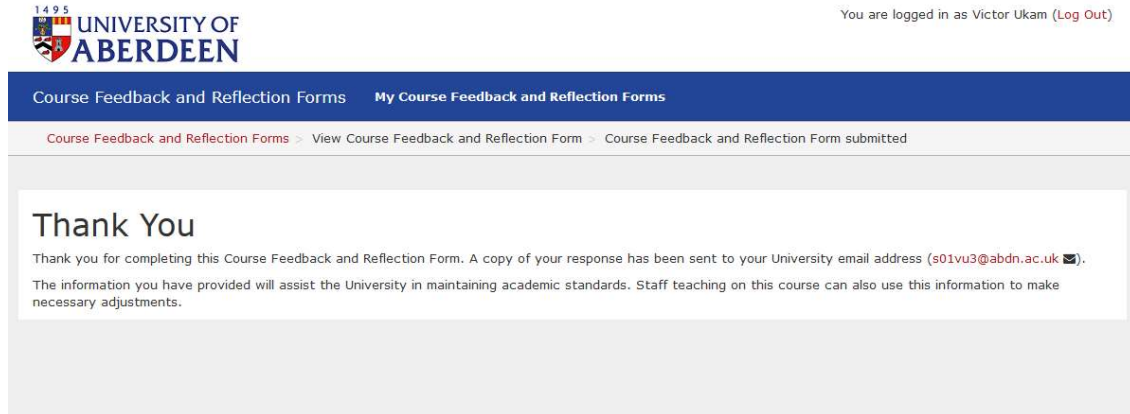


Figure 8: “Thank you” page - if MySkills Questions were not included in the form

Change 4: MySkills Question Group was updated

- Form Creation Page (MySkills Question Group Optional)

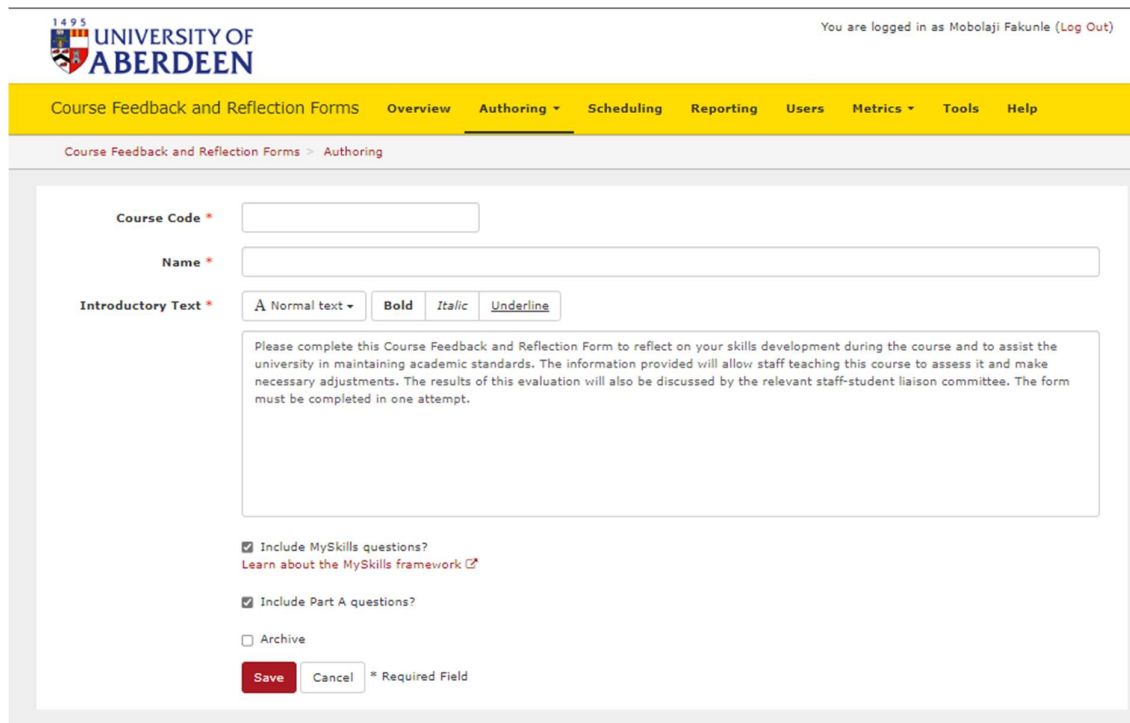


Figure 9: Form Creation Page (MySkills Question Group Optional)

- Form Preview showing the new MySkills Questions.

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You are logged in as Mobolaji Fakinle (Log Out)

Course Feedback and Reflection Forms Overview Authoring ▾ Scheduling Reporting Users Metrics ▾ Tools Help

Course Feedback and Reflection Forms > View Course Feedback and Reflection Form

MJMJ: Test Course

Please complete this Course Feedback and Reflection Form to reflect on your skills development during the course and to assist the university in maintaining academic standards. The information provided will allow staff teaching this course to assess it and make necessary adjustments. The results of this evaluation will also be discussed by the relevant staff-student liaison committee. The form must be completed in one attempt.

MySkills

Select the top two transferable groups of skills from the **MySkills Framework** that you feel you have developed during this course.

Working with Others Active Citizenship Managing Yourself Enterprise and Innovation Analytical Skills Career Readiness

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Please comment on these aspects of the course:

The teaching was effective

Strongly Agree Generally Agree Neither Agree Nor Disagree Generally Disagree Strongly Disagree Not Applicable

Please comment on course specific resources (e.g. books, journals, IT/technical resources, VLE (MyAberdeen, MyMBChB etc.) structure and content)

What did you like about the course?

What do you feel did not work well in the course?

What could be changed or improved in the course?

Figure 10: Form Preview showing the new MySkills Questions