

UNIVERSITY OF ABERDEEN

EMPLOYABILITY & ENTREPRENEURSHIP COMMITTEE (EEC)

Minutes of the Meeting held on 28th February 2023

Present: John Barrow (Co-Chair), Tracey Innes (Co-Chair), Stuart Durkin, Lenka Mbadugha, Alyson Young, Helen Pierce, Scott Carle, Alisdair Macpherson, Rafael Cardoso, Jenna Stuart, Susan Halfpenny, Akua Kuenyehia (Vice President for Education), Joy Perkins (required to leave early), Amir Siddiq (required to leave early), Stuart Durkin (required to leave early)

Apologies: Heather May Morgan, Lucy Leiper, Gillian Mackintosh

1. Approval of the minutes (December 16th, 2022) (EEC/280223/001)
Minutes Approved.

2. Matters Arising including review of Action Log (EEC/280223/002)
Action Log updated and all items completed to date.

3. (i) WBL Update

Tracey gave an extensive update on where things stand regarding upscaling of Work Based Learning (EEC/280223/006). Tracey spoke to the SMT paper that has been submitted and will be reviewed in March. The paper sets out short (March-August 2023), medium (March-September 2024) and long (5 year) term proposals to implement recommendations presented by external consultants to achieve ambitions to upscale WBL provisions. Question posed to members regarding the collation of placement data which is currently done manually and has limitations.

Action: Expression of interest open to all members regarding utilising the online platform Ripen.

Action: TI to reach out to Senior Admin of Schools as a first point of contact to collate current WBL including placements data.

(ii) School Employability and Skills Champions (SESC)

Tracey gave summary of January 16th SESC workshop. Included in this update Tracey showed EEC members the recent growth of the Employer Engagement team and where they will fit with each School. Proposed next steps is to review the range of data held (GO data, Employability NSS results, Career Readiness, Student Occupation Interests). Careers Service staff to create data packs ahead of meetings made up of Careers Adviser Leads for School, Employer Engagement Lead, SESC and others as required. It was raised that there will likely be a scheduling challenge to make these meetings possible so a School-by-School tailored approach will be required.

Action: Careers Service Team to create data packs ahead of meeting.

Action: TI to reach out to Champions with a proposed approach to implement data meeting.

Action: AMcK to create a live document with links to different employability professional development opportunities, dashboards etc. and share via TEAMS.

4. GO Update

John gave a demonstration of the newly implemented GO dashboard. It was mentioned that more individual School data would be beneficial on multiple levels including student facing data and sharing with Careers Advisers for School talks/workshops.

We failed to discuss a need which has arisen within the GO steering group for school representatives. The commitment would likely include attending 4-6 meetings each year. It is not an expectation that EEC school representatives take on this additional role though they are welcome to if they wish. Instead, EEC representatives to disseminate a call to colleagues to join the GO steering group.

Action: TI and JB to feedback to planning the requirement for more individual school level data.

Action: TI to speak with Emma and Morag regarding Graduate data being used in comms going out in student emails.

Action: AMcK to send the full data set to RC.

Action: AMcK to include GO School Representatives in next EEC agenda

5. Wood Foundation Funded Internship Programme

Update from Tracey regarding Wood Foundation Internship Programme. £150K for three years with the pilot happening this summer with the view of recruiting staff to resource this programme.

6. Aberdeen 2040 Graduate Attributes and Skills Update

(EEC/280223/003 & 004 & 005)

John Barrow summarised feedback from senate. Members asked to look at Appendix C; Proposed draft set of Attributes Skills which align with 2040 Strategy. The GO steering group recently completed a Diamond 9 activity grouping most relevant skills and attributes and are now in the process of going out to staff and students asking them to complete a similar process. Request for all EEC members to do this once JB finished an online version of this sorting task. Senate scheduled in May/June is the deadline the group is working towards.

Action: JB to complete online Diamond 9 sorting tool and once set up **all EEC members** to feedback on grouping of Skills and Attributes.

7. AOB

(i) Invitation sent to Pete Edwards to present to EEC relating to the work being carried out by the Enterprise and Entrepreneur Champions. Awaiting response.

Action: AMcK to send a message to EEC via TEAMS ahead of "Agenda Setting Meeting" with TI and JB to give others the chance of inputting into the agenda.

8. Date of Next Meeting

Thursday 27th April 2023 @ 14:05 via Microsoft Teams.
