

UNIVERSITY OF ABERDEEN

UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (UCTL)

A meeting of the University Committee on Teaching and Learning will be held on **Tuesday 28 April 2020** at **2.00 p.m** in **Microsoft Teams**.

Miss Emma Hay, Assistant Registrar
(extn. 3610; e-mail e.hay@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1. **Approval of the minute of the meeting held on 28 February 2020** *(UCTL/280420/001)*
2. **Matters Arising** *(UCTL/280420/002)*
3. **Health, Safety and Wellbeing** *(Oral Item)*
4. **Devolved Approval Powers** *(UCTL/280420/003)*

Members of the Committee are asked to **note** the paper on Devolved Approval Powers during the impact of COVID-19 and the actions taken to date, under these Senate agreed procedures.

5. **Risk Assessment for Learning and Teaching** *(UCTL/280420/004)*

The Committee is asked to **discuss** the Risk Assessment for Learning and Teaching, during the impact of COVID-19.

6. **Equality, Diversity and Inclusion** *(UCTL/280420/005)*

Members of the Committee are asked to **discuss** the paper, which provides a summary of the steps taken to bring about inclusion in the altered assessment regimes introduced in the wake of the Covid-19 pandemic.

7. **'What Next?' Communication Strategy** *(UCTL/280420/006)*

The UCTL is invited to **discuss** the proposed strategy of communications to undergraduate students over the final weeks of the academic year and beyond, reminding them of the various ways in which the University can continue to support them after graduation or over the summer break.

8. **Guidance for Exams Officers and External Examiners** *(UCTL/280420/007)*

Members of the Committee are asked to **discuss** the paper providing guidance for Exams Officers and External Examiners during the impact of COVID-19.

9. **On-demand Learning Marketing Strategy Update** *(UCTL/280420/008)*

Members of the Committee are invited to discuss the updated 2020 marketing strategy for On-demand Learning and to provide comments, questions and suggestions as appropriate.

10. Academic Year 2020/21 Planning *(UCTL/280420/009)*

11. Date of Next Meeting

The next meeting of the Committee will be held on Thursday 21 May 2020 at 2pm, in Microsoft Teams.

12. Items for Routine Approval – see overleaf

13. Items for Information– see overleaf

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether that interest is already recorded in the Registry of Member's interests.

12. FOR ROUTINE APPROVAL

12.1 Changes in Regulations for Various Degrees *(UCTL/280420/010)*

The Committee is asked to **approve**, for its part, the draft Resolution Changes in 'Regulations for Various Degrees'. The Resolution enacts changes in degree regulations recommended by the Quality Assurance Committee (QAC).

12.2 Resits for PG Projects and Dissertations *(UCTL/280420/011)*

Members of Committee are asked to **approve** the proposal and amendments to the regulations and the Code of Practice on Assessment. The Committee is also asked to **approve** the proposal that students be informed of a failed dissertation/project prior to confirmation at the exam board, in order for them to begin revising their work as soon as possible.

12.3 Postgraduate Research (PGR) Code of Practice *(UCTL/280420/012)*

The Committee is asked to **approve** the proposed dates and ceremony allocations for the Graduation ceremonies to be held in June 2020.

12.4 Removal of Postgraduate Research (PGR) Initial Skills Audit *(UCTL/280420/013)*

The Committee is invited to **approve** the approved recommendation from the PGR and Quality Assurance committees to remove the requirement for new PGR students to complete an ISA (except those in receipt of UKRI funding) from Academic Year 2020/21 and to approve wording of a required regulation change.

12.5 Postgraduate Degree Regulation Changes (COVID-19) *(UCTL/280420/014)*

The Committee is invited to **approve** the proposed regulatory changes, as approved by the QAC, that are required to manage Research Degree Awards in light of changed working practices and disruption as a direct result of Covid-19.

13. FOR INFORMATION

13.1 Assessment at all Levels *(UCTL/280420/015)*

Members of the Committee are asked to **note** the attached paper, comprising information on the agreed approach to assessment across all levels of study as a consequence of the impact of COVID-19. The paper includes information categorised as follows:

- (i) Approaches to Assessment at Levels 1 and 2
- (ii) Assessment at Levels 3, 4 and 5: No Detriment Procedures
- (iii) Assessment and Graduation Dates in 2020 and early 2021
- (iv) School of Medicine Approach

13.2 Enhancement Led Institutional Review (ELIR) One Year Follow-up Report

Members of the Committee are asked to **note** the publication of the University's ELIR one year follow up report, on the QAA website [here](#).