<div align="center">

UNIVERSITY OF ABERDEEN

UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (UCTL)

</div>

A meeting of the University Committee on Teaching and Learning will be held on **Monday 22 June** at **2.00 p.m** in **Microsoft Teams**.

<div align="right">

Miss Emma Hay, Assistant Registrar
(extn. 3610; e-mail e.hay@abdn.ac.uk)

</div>

<div align="center">

AGENDA

FOR DISCUSSION

</div>

1.   **Approval of the minute of the meeting held on 21 May 2020**   *(UCTL/220620/001)*

2.   **Matters Arising**   *(UCTL/220620/002)*

3.   **Health, Safety and Wellbeing**   *(Oral Item)*

4.   **Updated Risk Register for Learning and Teaching**   (*UCTL/220620/003)*

The Committee is asked to **discuss** the updated Risk Register for Learning and Teaching, during the impact of COVID-19.

5.   **Update on the Blended Learning Implementation Task and Finish Group**

(UCTL/220620/004)

Members of the Committee are asked to **discuss** the attached paper, providing an update on the work of the Blended Learning Implementation Task and Finish Group (BLITFG).

6.   **Policy Review in the Context of Blended Learning**   *(UCTL/220620/005)*

7.   **Reinstating the C6/C7 Process for Summer 2020 Teaching**   *(UCTL/220620/006)*

Members of the Committee are asked to **discuss** the paper, proposing the reintroduction of the C6/C7 monitoring process. The Committee is asked to **approve** the recommendation to recommence the process for students on taught courses over summer 2020.

8.   **Assessment Procedures post-Covid-19**   *(UCTL/220620/007)*

Members of the Committee are asked to **consider** the attached paper, regarding consistent assessment practices and procedures following the impact of Covid-19. The Committee is asked to **approve** the recommendations in the paper.

9.   **Equality and Diversity Impact Assessment**   *(UCTL/220620/008)*

Members of the Committee are asked to **note** the attached paper, providing the Equality and Diversity Impact Assessment (EDIA) for the Blended Learning Implementation Task and Finish Group (BLITFG) and a summary of the feedback received from the Equality Diversity and Inclusion Committee (EDIC).

10. **Student Engagement and Blended Learning** *(UCTL/220620/009)*

Members of the UCTL are invited to **note** and **discuss** the attached paper and **approve** the taking of steps to implement new arrangements for AY20/21. As appropriate, further details will be shared with UCTL by email or at a future meeting.

11. **Inclusivity and Accessibility** (*UCTL/220620/010*)

Members of the Committee are invited to **note** and **discuss** the paper. Members of the Committee are also encouraged to share with colleagues details of the information and support which is available to meet the legal obligations in a pragmatic manner, to deliver an enhanced student experience and to reflect the inclusion goal in the University 2040 strategy.

12. **Timetabling Principles** *(Oral Item)*

Members of the Committee are asked to **discuss** the consultation (available here) being undertaken on behalf of the Blended Learning Implementation Task and Finish Group, to obtain feedback from staff and students in developing principles for timetabling. The principles will be used to guide the development of the teaching timetable for academic year 2020/21 in the context of blended learning due to the Covid-19 restrictions.

13. **Enhanced Transcript Recognition Review** *(UCTL/220620/015)*

Members of the UCTL are asked to **review** and **approve** the proposal to conduct a review of the Enhanced Transcript recognition approach and process.

14. **Date of Next Meeting**

The next meeting of the Committee will be held on Tuesday 28 July at 2pm in Microsoft Teams.

15. **Items for Routine Approval – see below**

16. **Items for Information– overleaf**

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether that interest is already recorded in the Registry of Member's interests.

15. FOR ROUTINE APPROVAL

15.1 **Deadline for the Return of Exam Results**

In order to take account of the later term start date in September, the Committee is asked to approve an amendment to the deadline for return of exam results as below:

September Start Postgraduate Taught programmes by Friday 6 November 2020 (changed from 23 October)

With the ongoing Covid-19 situation, it is anticipated currently, that in-person graduation ceremonies will not take place as planned during the week commencing Monday 23 November 2020 and instead these will take place in-absentia.

15.2   MyCurriculum Opening Times   *(UCTL/220620/012)*

Members of the Committee are asked to **appove** the proposed dates for the opening of MyCurriculum to various cohorts of students.

16.   FOR INFORMATION

16.1   Principles and Guidance for Blended Learning

Members of the Committee are asked to **note** the prinicples and guidance for Blended Learning for the delivery of teaching in academic year 2020/21 available here.

16.2   Principles and Priorities for Student Return to Campus   *(UCTL/220620/013)*

Members of the Committee are asked to **note** the attached principles and priorities which apply to the return of students to campus.

16.3   Minutes from Sub-Committees

(i)	Quality Assurance Committee (QAC)	*(to follow, UCTL/220620/014a)*
(ii)	Postgraduate Taught Committee (PGTC)	*(UCTL/220620/014b)*
(iii)	Undergraduate Committee (UGC)	*(UCTL/220620/014c)*

16.4   Blended Learning Task and Finish Group (BLITFG)

Members of the Committee are asked to **note** the agendas and minutes of the Blended Learning Implementation Task and Finish Group (BLITFG), available on the UCTL webpages here.