

UNIVERSITY OF ABERDEEN

QUALITY ASSURANCE COMMITTEE

A meeting of the Quality Assurance Committee will be held on **Wednesday 14 December 2022** at **2.05pm** via Microsoft Teams.

Mr Liam Dyker, Administrative Officer
Clerk to the Quality Assurance Committee
(Email: liam.dyker2@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1. **Welcome from Dean for Quality Assurance and Enhancement and Introductions of New Members** *(Oral Item)*
2. **Approval of the Minute of the Previous Meeting** *(QAC/141222/001)*
3. **Matters Arising and Action Log** *(QAC/141222/002)*
4. **Remit and Composition / Role Descriptor** *(QAC/141222/003a)*
(QAC/141222/003b)

Members of the Committee are invited to **discuss** and **approve** the Remit and Composition, and **discuss** the role descriptor of QAC members.

5. **Induction, Training and Mentoring** *(Oral Item)*

Members of the Committee are invited to **discuss** the induction, training and mentoring of existing and new QAC members.

6. **Appointments to Committees and Groups**

- (i) **Appointments to Senate** *(Oral Item)*

Members of the Committee are asked to **nominate** and **approve** the required 4 members of the Quality Assurance Committee to sit on the University Senate. Members should be appointed ensuring a balance of members from across all Schools.

- (ii) **Appointments to Academic Policy and Regulations Group** *(QAC/141222/004)*

Members of the Committee are invited to **nominate** and **approve** the required 4 members of the Quality Assurance Committee to sit on the Academic Policy and Regulations Group (a sub-Group of the QAC). Members should be appointed ensuring a balance of members from across all Schools.

7. **Appeals and Complaints Update from 2021/22** *(QAC/141222/005)*

Members of the Committee are invited to **discuss** the appeals and complaints update from 2021/22.

8. Date of Next Meeting

The next meeting of the Committee will be held on Tuesday 14 March 2023 at 2:05pm, via Microsoft Teams.

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

FOR ROUTINE APPROVAL

9.1 Fitness to Practice Committee (Education) Remit and Composition 2022/23

(QAC/141222/006)

The Committee is invited to **approve** an amendment to the Convenor of the Fitness to Practice Committee (Education) for 2022/23.

FOR INFORMATION

10.1 Collaborative and Partnerships Register

(QAC/141222/007)

Members of the Committee are invited to **note** the register on the collaborations and partnerships for the University.

10.2 Quality Enhancement and Standards Review

Members of the Committee are invited to **note** that the submission of documentation for the forthcoming Quality Enhancement and Standards Review (QESR) will be submitted to the QAA on the 6th December 2022.