

UNIVERSITY OF ABERDEEN

**UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (UCTL)**

A meeting of the University Committee on Teaching and Learning will be held on **Tuesday 12 November 2019** at **2.00 p.m.** in **Committee Room 2, University Office.**

Miss Emma Hay, Assistant Registrar  
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**AGENDA**

**FOR DISCUSSION**

1. **Approval of the minute of the meeting held on 18 September 2019** (*UCTL/121119/001*)
2. **Matters Arising** (*Oral Item*)
3. **Health, Safety and Wellbeing** (*Oral Item*)
4. **Remit and Composition 2019/20** (*UCTL/121119/002*)
5. **Presentations from the Senate Task Forces** (*Oral Update*)

The Committee will receive a presentation from the Conveners of the Senate Task Forces. The Committee is asked to **discuss** the update on the Task Forces' achievements, identified areas of good practice and their future plans.

6. **Quality Assurance Committee and ELIR Recommendations Update** (*Oral Update*)
7. **Late Submission Paper** (*UCTL/121119/003*)

The Committee are invited to **discuss and approve** the proposed policy on the late submission of work.

8. **Library Management System (LMS) Update** (*Oral Update*)
9. **Date of Next Meeting**

The next meeting of the Committee will be held on Wednesday 15 January 2020 at 2pm, in Committee Room 2, University Office.

10. **Items for Information– see overleaf**

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

## **10. FOR INFORMATION**

### **10.1 Quality Assurance Committee Report (Doha Campus) *(UCTL/121119/004)***

Members of the Committee are invited to **note** the Quality Assurance Committee (QAC) report on the Doha, Qatar Campus (February 2019) considered by the Committee by way of circulation.

### **10.2 Fitness to Practise: Medicine and Dentistry *(UCTL/121119/005)***

Members of the Committee are invited to **note** the changes to the Fitness to Practise Policy and associated documentation. These changes primarily concern Fitness to Practise with the School of Medicine, Medical Sciences and Nutrition and were approved by the Committee by way of circulation.

### **10.3 Latest Dates for the Return of Examination Results *(UCTL/121119/006)***

Members of the Committee are invited to note the Latest Dates for the Return of Examination Results, approved by the Committee by way of circulation.