

UNIVERSITY OF ABERDEEN

**UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (UCTL)**

A meeting of the University Committee on Teaching and Learning will be held on **Wednesday 26 February 2020** at **2.00 p.m.** in **Committee Room 2, University Office.**

Miss Emma Hay, Assistant Registrar  
(extn. 3610; e-mail [e.hay@abdn.ac.uk](mailto:e.hay@abdn.ac.uk))

**AGENDA**

**FOR DISCUSSION**

1. **Approval of the minute of the meeting held on 15 January 2020** (UCTL/260220/001)

2. **Matters Arising** (UCTL/260220/002)

3. **Remit Mapping Exercise** (UCTL/260220/003)

Members of the Committee are invited to **discuss** the mapping of the Committee's remit to the activities undertaken on an annual basis.

4. **Health, Safety and Wellbeing** (Oral Item)

5. **Penalties for Late Submission of Work** (UCTL/260220/004)

Members of the Committee are invited to **discuss** and **approve** the recommendations for the penalty to be applied for late submission of coursework in the absence of any mitigating circumstances.

6. **Update on the Enhanced Transcript** (UCTL/260220/005)

Members of the Committee are asked to **discuss** and **approve** the proposed removal of externally awarded activities as 'recognised activities' from the Enhanced Transcript.

7. **Accessibility of Audio Video Learning Materials** (UCTL/260220/006)

Members of the Committee are asked to **discuss** the paper on the Accessibility of Audio Video Learning Materials.

8. **Date of Next Meeting**

The next meeting of the Committee will be held on Wednesday 15 April 2020 at 2pm, in room 223, the Suttie Centre, Foresterhill.

9. **Items for Routine Approval – see overleaf**

10. **Items for Information– see overleaf**

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether that interest is already recorded in the Registry of Member's interests.

## 9. FOR ROUTINE APPROVAL

### 9.1. Changes in Regulations for Various Degrees *(UCTL/260220/007)*

The Committee is asked to **approve**, for its part, the draft Resolution Changes in 'Regulations for Various Degrees'. The Resolution enacts changes in degree regulations recommended by the Quality Assurance Committee (QAC).

### 9.2 Graduation Dates *(UCTL/260220/008)*

The Committee is asked to **approve** the proposed dates and ceremony allocations for the Graduation ceremonies to be held in June 2020.

## 10. FOR INFORMATION

### 10.1. Enhancement Led Institutional Review (ELIR) One Year Follow-up Report *(UCTL/260220/009)*

Members of the Committee are asked to **note** the ELIR one year follow up report, approved by the Senate, ahead of its submission to the Quality Assurance Agency (QAA).

### 10.2 Minutes from Sub-Committees

- |       |                                      |                                      |
|-------|--------------------------------------|--------------------------------------|
| (i)   | Quality Assurance Committee (QAC)    | <i>(to follow, UCTL/260220/010a)</i> |
| (ii)  | Postgraduate Taught Committee (PGTC) | <i>(to follow, UCTL/260220/010b)</i> |
| (iii) | Undergraduate Committee (UGC)        | <i>(to follow, UCTL/260220/010c)</i> |