

UNIVERSITY OF ABERDEEN

UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (UCTL)

A meeting of the University Committee on Teaching and Learning will be held on **Thursday 12 November 2020** at **2pm**, by way of **Microsoft Teams**.

Miss Emma Hay, Assistant Registrar
(extn. 3610; e-mail e.hay@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1. **Approval of the minutes of the meetings held on 7 October and 14 October 2020**
(UCTL/121120/001a, UCTL/121120/001b)

2. **Matters Arising** (UCTL/121120/001c)

3. **Health, Safety and Wellbeing** (Oral Item)

Members of the Committee are asked to note the Campus Planning Group (CPG) papers and minutes of meetings, available [here](#).

4. **Education Committee Structure**

- (i) UCTL Remit and Composition (UCTL/121120/002a)
(ii) Proposed Education Committee Structure (UCTL/121120/002b)

The Committee is asked to **discuss** and, if appropriate, approve the proposed changes to the Education Committee structure.

5. **Updated Risk Register for Learning and Teaching** (UCTL/121120/003)

The Committee is asked to **discuss** the updated Risk Register for Learning and Teaching, during the impact of Covid-19.

6. **Update on the Blended Learning Implementation Task and Finish Group**
(UCTL/121120/004)

Members of the Committee are asked to **discuss** an update on the work of the Blended Learning Implementation Task and Finish Group (BLITFG).

7. **Enhancement-Led Institutional Review (ELIR) Update** (UCTL/121120/005)

Members of the Committee are asked to **discuss** an update on the actions and recommendations associated with the outcome of ELIR 2018.

8. **QAC Annual Report to UCTL 2019/20** (UCTL/121120/006)

Members of the Committee are asked to **discuss** the annual report for the 2019/20 academic year from the Quality Assurance Committee (QAC).

9. Unauthorised Late Submission Paper *(UCTL/121120/007)*

Members of the Committee are invited to **discuss** and **approve** the proposed Unauthorised Late Submission of Work policy.

10. QAA Enhancement Theme

(i) **Enhancement Theme Final Report** *(UCTL/121120/008a)*

Members of the Committee are asked to **consider** the end of theme report as submitted to the QAA following the conclusion of the Enhancement Theme, Evidence for Enhancement: Improving the Student Experience.

(ii) **Enhancement Theme Proposal** *(UCTL/121120/008b)*

Members of the Committee are asked to **discuss** the paper, providing an update on the new Enhancement Theme.

11. National Student Survey (NSS) 2020

(i) **NSS 2020 Analysis** *(UCTL/121120/009a)*

Members of the Committee are asked to **discuss** the comprehensive analysis of the 2020 NSS.

(ii) **NSS 2021** *(UCTL/121120/009b)*

Members of the Committee are asked to note the update on the 2021 NSS and actions agreed by the NSS steering group meeting of 27th October 2020.

12. Policy on Inclusion and Accessibility in Teaching, Learning and Assessment

(UCTL/121120/010)

Members of the Committee are asked to **discuss** and **approve** the draft policy on Inclusion and Accessibility in Teaching, Learning and Assessment.

13. Date of Next Meeting

The next meeting of the Committee will be held on Wednesday 20 January 2021, at 2pm, by way of Microsoft Teams.

14. Items for Routine Approval – see overleaf

15. Items for Information – see overleaf

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

14. FOR ROUTINE APPROVAL

14.1 Deadline for the Return of Postgraduate Results

Members of the Committee are asked to approve an amendment to the deadline for return of exam results as below:

Postgraduate Taught programmes by Friday 5 February 2021 (changed from 29 January 2021)

15. FOR INFORMATION

15.1 Blended Learning Task and Finish Group (BLITFG)

Members of the Committee are asked to **note** the agendas and minutes of the Blended Learning Implementation Task and Finish Group (BLITFG), available on the UCTL webpages [here](#).