UNIVERSITY OF ABERDEEN

QUALITY ASSURANCE COMMITTEE

A meeting of the Quality Assurance Committee will be held on **Wednesday 9 December 2020** at **2.00pm** via Microsoft Teams.

Mrs Morag MacRae, Administrative Officer
(e-mail morag.macrae@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1.	**Approval of the minute of the meeting held on 26 October 2020**	*(QAC/091220/001)*

2.	**Matters Arising (Action Log)**	*(QAC/091220/002)*

3.	**Blended Learning Updates**	*Oral item*

4.	**Inclusion and Accessibility Policy**	*(QAC/091220/006)*

Members of the Committee are invited to **discuss** the Inclusion and Accessibility Policy, which will be presented by Prof Abbe Brown, Dean for Student Support.

5. **Undergraduate Annual Programme Reviews (APRs) and External Examiners' Reports (EERs)**
Oral item

Members of the Committee are invited to **summarise** the main topics which were highlighted in the 2019/20 UG APRs and EERs.

6.	**Quality Assurance Annual School Fora 2020/21**	Oral item

Members of the Committee will hear an update on the Quality Assurance Committee Annual School Fora, which take place in the first half-session of the academic year.

7.	**Curriculum Management**	*Oral item*

Members of the Committee will hear a summary of the Curriculum Management processes for the second half-session of 2020/21, as well as for 2021/22. This will include:
(i) the use of spreadsheets to make assessment changes for the remainder of 2020/21; and
(ii) the use of the Curriculum Management System to review and approve *some* changes for 2021/22

8.	**School of Engineering Graduate Apprenticeships**	*Oral item*

Members of the Committee will hear an update from the Chair regarding the Graduate Apprenticeships offered by the School of Engineering.

9.   **School of Education Internal Teaching Review Follow-Up Report**

(QAC/091220/003)

Members of the Committee are asked to **review** and **provide a response to** the one year follow-up report on the School of Education's Internal Teaching Review.

10.   **Date of Next Meeting**

The next meeting of the Committee will be held on Monday 1 February 2021 at 2pm, via Microsoft Teams.

11.   **Items for Information– see below**

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

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11.   FOR INFORMATION

11.1   **Quality Assurance Committee Annual Report to the University Committee for Teaching and Learning**   *(QAC/091220/004)*

Members of the Committee are invited to **note** the annual report provided to the UCTL by the Chair, summarising the Quality Assurance Committee's actions during 2019/20.

11.2   **Annual Report of the Law Society of Scotland 2018/19**   *(QAC/091220/005)*

Members of the Committee are invited to **note** the annual report of the Law Society of Scotland.