

## POLICY ON UNDERGRADUATE STUDENT PROGRESS

This policy applies to those undergraduate students<sup>1</sup> wishing to put forward a case against the following:-

- (a) not being permitted to progress to the next Programme Year of their undergraduate degree programme;
- or
- (b) a requirement that they discontinue attendance on courses as set out in the relevant Degree Regulations;

1. The Degree Regulations<sup>2</sup> state the conditions by which, on academic grounds, students may (i) not be permitted to progress to the next stage of their programme, or (ii) be required to discontinue attendance.
2. Students have the right to submit representations against non-progression or discontinuation of attendance to a Students' Progress Committee. Full details of the procedures to be followed, including the remit and composition of the Committees, are provided in the *Guidance Notes on Undergraduate Student Progress* which is available at <https://www.abdn.ac.uk/staffnet/teaching/student-progress-6117.php>.
3. The Senate has delegated authority to the Students' Progress Committees to hear cases and to take decisions on its behalf. Decisions of this Committee are therefore considered to be decisions of the Senate.
4. Students have the right to appeal against decisions that are taken by the Students' Progress Committee under the terms of this Policy. Students may also seek independent review of a decision of the University Court. Full details of these rights of appeal and independent review by the Scottish Public Services Ombudsman are provided in the relevant *Guidance Notes* indicated above.

*Approved by the Senate on 9 February 2011 and by the University Court on 24 February 2011*

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<sup>1</sup> For the purposes of this policy, the term 'undergraduate student' includes students registered on the Professional Graduate Diploma in Education

<sup>2</sup> Available at <http://www.abdn.ac.uk/registry/calendar/>