

COLLABORATIVE PROVISION: SHARED MODULES

- 1 In particular cases, the University of Aberdeen may agree that its students may take courses offered by another University, normally within Scotland. This model may be adopted on the recommendation of the relevant School Teaching and Learning Committee and with the approval of the Undergraduate Committee.
- 2 Agreements will be made at school level and the School(s) concerned should agree on the courses to be made available to students in the collaborating university.
- 3 Efforts should be made to find a convenient timetable for teaching and research for all concerned, taking into account the need for students to travel between both institutions.
- 4 For financial reasons, it is expected that there will be a comparable volume of students exchanging so that cross-charging will not be necessary. Schools should be aware that students required to travel may wish to claim travelling expenses from the School.
- 5 To facilitate communication between the Schools, the students and the Registries of both institutions, a course co-ordinator (agreed by both institutions) must be appointed for each shared course. The course co-ordinator will be responsible for ensuring that both Registries have the appropriate information about each shared course and for ensuring that the shared course is properly publicised on web sites and in handbooks.
- 6 Students will be registered at their home institution only. Each Registry will determine whether and how to record the external course element of the curriculum for such students on their respective systems.
- 7 Students taking shared courses will require access to the facilities of their host and home university.
- 8 As different universities operate different assessment schemes, Schools should make clear to Aberdeen students taking shared courses at another institution that assessment in shared courses will conform to the practice in the institution delivering the course.
- 9 Students should be made aware that they will receive two transcripts at the conclusion of their studies, each giving the results for the courses taken at the relevant institution.
- 10 The student's home institution will be responsible for ensuring that results for courses taken at another institution as part of an Aberdeen degree are obtained in time to be considered by the examiners for the degree. Staff teaching shared courses should be invited to attend relevant examiners' meetings in each university.