

UNIVERSITY OF ABERDEEN

**UNIVERSITY EDUCATION COMMITTEE (UEC)**

A meeting of the University Education Committee will be held on **Wednesday 10 November 2021** at **2pm**, by way of **Microsoft Teams**.

Miss Emma Hay, Assistant Registrar  
(e-mail [e.hay@abdn.ac.uk](mailto:e.hay@abdn.ac.uk))

**AGENDA**

**FOR DISCUSSION**

1. **Approval of the minute of the meeting held on 6 October 2021** *(UEC/101121/001)*
2. **Matters Arising** *(UEC/061021/002)*
3. **Health, Safety and Wellbeing** *(Oral Item)*

Members of the Committee are asked to **note** the Campus Planning Group (CPG) papers and minutes of meetings, available [here](#).

4. **Education Committee Updates**

The Committee will receive an update on the Education Committee structure, in regards to:

- (i) **Communication between the UEC, its sub-committees and School Education Committees (SECs)** *(UEC/101121/003)*
  - a. UEC digest for School Education Leads
  - b. School Education Committees (SECs)
  - c. Wider consultation and discussion in Schools
- (ii) **Education Committee Paper Template** *(UEC/101121/004)*

Members of the Committee are invited to **approve** the paper template, for immediate use. Following approval, the template will be circulated to members of the Quality Assurance Committee (QAC), Student Support Committee (SSC) and Employability and Entrepreneurship Committee (EEC) and made available on the UEC webpages.

5. **Risk Register** *(UEC/101121/005)*

The Committee is invited to **discuss** the updated Risk Register for Education, available as UEC/101121/005 on the [UEC SharePoint](#).

6. **Second Half Session Update** *(UEC/101121/006a)*  
*(UEC/101121/006b)*

Members of the Committee are invited to discuss the papers on the second half session delivery of teaching (*UEC/101121/006a*) and the approval process which will be used to manage requests from students seeking to study online in the second half-session

(UEC/101121/006b). Members of the Committee are asked to note the communication issued to students in this regard, available on the [University's webpages](#).

**7. Policy Review Update** (UEC/101121/007)

Members of the Committee are asked to **discuss** the paper and note the timings of the policy work.

**8. Timing of the 2022/23 Academic Year** (UEC/101121/008)

Members of the UEC are invited to **approve** (and forward to the Senate) the proposals relating to the start date and structure for the 2022/23 academic year.

**9. Appeals and Complaints Update** (UEC/101121/009)

Members of the Committee are invited to **discuss** the paper, providing and detailed data on appeal and complaint submissions (*appendices A and B refer*) received prior to and during the 2020/21 academic year, in addition to an analysis of emerging trends and next steps, seeking to improve the services provided by the University in this regard.

**10. Institutional NSS Action Plan** (Oral Update)

Members of the Committee will receive an update on the institutional NSS action plan.

**11. Evaluation of Blended Learning** (UEC/101121/010)

Members of the Committee are invited to **discuss** the final blended learning evaluation report.

**12. Accessibility and Inclusion in Education Framework** (UEC/101121/011a)  
(UEC/101121/011b)

Members of the Committee will receive an update on the Accessibility and Inclusion in Education Framework (UEC/101121/011a). Members are also invited to note an accompanying paper on the Accessibility and Inclusion webpage (UEC/101121/011b).

**13. Content Advice Guidance** (UEC/101121/012)

Members of the Committee are invited to discuss the paper providing guidance on Content Advice, particularly in relation to the health and wellbeing of students in their education.

**14. Date of Next Meeting**

The next meeting of the UEC will be held at 2pm on Wednesday 10 November 2021. In addition, members of the Committee are invited to note that additional meetings of the UEC, to focus on Aberdeen 2040, have been scheduled as follows:

Monday 6 December 2021 at 2pm  
Tuesday 1 February 2022 at 2pm  
Thursday 17 March 2022 at 2pm

## 15. Items for Information – see overleaf

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

### 15. FOR INFORMATION

#### 15.1 Update Reports from the UEC sub-committees:

- (i) Quality Assurance Committee (QAC) *(UEC101121/013a)*
- (ii) Employability and Entrepreneurship Committee (EEC) *(UEC/101121/013b)*
- (iii) Student Support Committee (SSC) *(UEC/101121/013c)*

#### 15.2 Collaborations and Partnerships Register *(UEC/101121/014)*

Members of the Committee are invited to note the register on the collaborations and partnerships for the University.

#### 15.3 Enhancement Theme Update *(UEC/101121/015)*

Members of the Committee are invited to note the update on the Enhancement Theme.

#### 15.4 Academic Integrity Campaign *(UEC/101121/016)*

Members of the Committee are invited to note the project plan for the forthcoming Academic Integrity Campaign. The attention of members is drawn to the proposed visuals for the campaign, along with the [website](#) that will support it.