

UNIVERSITY OF ABERDEEN

UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (UCTL)

A meeting of the University Committee on Teaching and Learning will be held on **Wednesday 12 June 2019** at **2.00 p.m.** in **Committee Room 2, University Office.**

Miss Emma Hay, Acting Assistant Registrar
(extn. 3610; e-mail e.hay@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1. **Approval of the minute of the meeting held on 22 April 2019** *(UCTL/120619/001)*
2. **Matters Arising** *(Oral Item)*
3. **Health, Safety and Wellbeing** *(Oral Item)*
4. **Quality Assurance Committee (QAC) Annual Report to the UCTL 2017/18**
(UCTL/120619/002)

Members of the Committee are asked to **consider** the report from the Quality Assurance Committee (QAC), providing an overview of QAC activities in 2017/18, including an institutional analysis of external examiner's reports and Institutional annual monitoring.

5. **Enhancement Theme Update** *(UCTL/120619/003)*

The Committee is asked to **consider** the update on the Institutional activities undertaken in response to the QAA (Scotland) Enhancement Theme, Evidence for Enhancement: Improving the Student Experience.

6. **Update on the Enhanced Transcript** *(UCTL/120619/004)*

Members of the Committee are asked to consider the paper on an Update on the Enhanced Transcript and **discuss and approve** Santander Mobility Awards as an 'accredited activity' on the Enhanced Transcript from 2019/20.

7. **Changes to the Policy and Procedures on Academic Flexibility** *(UCTL/120619/005)*

Members of the Committee are asked to **discuss** and, if appropriate, **approve** the proposed changes to the Policy and Procedures on Academic Flexibility (High Performance Sports) and the associated request form.

8. **Review of 2018/19 and Forward Planning for 2019/20** *(Oral Item)*

Members of the Committee are invited to **discuss** activities undertaken during 2018/19 and to discuss items to be included for discussion in the forthcoming 2019/20 academic year.

9. Date of Next Meeting

The next meeting of the Committee will be held on Wednesday 18 September 2019 at 2pm, in the Court Room, University Office.

10. Items for Routine Approval – see below

11. Items for Information– see see below

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member’s interests.

10. FOR ROUTINE APPROVAL

10.1 Dates of Term

Members of the Committee are asked to **approve**:

- (i) Dates of Term for 2020/21; *(UCTL/120619/006a, to follow)*
- (ii) Dates of Term to 2030 *(UCTL/120619/006b, to follow)*

11. FOR INFORMATION

11.1 Minutes and Update Reports from Sub-Committees

- (i) Quality Assurance Committee (QAC) *(UCTL/120619/007a, to follow)*
- (ii) Postgraduate Taught Committee (PGTC) *(UCTL/120619/007b)*
- (iii) Undergraduate Committee (UGC) *(UCTL/120619/007c, to follow)*