

Dear Applicant

**Privacy Notice**

We are writing to explain our position regarding compliance with the General Data Protection Regulation (EU) 2016/679 ("GDPR") that came into effect on 25 May 2018 and the new UK General Data Protection Regulation following Brexit.

The University of Aberdeen is mindful that we have a legal obligation to meet the transparency requirement and as such we are informing you that the University of Aberdeen as a public authority is processing your personal data. We have a contractual obligation with Advance HE to share the following categories of your personal data relating to name, HEA fellowship status, institution and email address.

Under the new UK GDPR and Data Protection Act 2018 you as the data subject will have the right to ask for a copy of the information we hold on you, the right to ask us to correct any inaccuracies in that information. We will hold your personal data in accordance with the University's Retention Policy and thereafter your personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed and will be destroyed. Under Article 20 of the GDPR you have the right to data portability. If you want more information about this please contact the Data Protection Officer at [dpa@abdn.ac.uk](mailto:dpa@abdn.ac.uk).

Yours faithfully



Dr Darren Comber  
Senior Educational Development Adviser  
Honorary Senior Lecturer in Education