

**ACADEMIC PROMOTION**

**HEAD OF SCHOOL**

**NOMINATIONS – EXTERNAL EVALUATIONS**

**(for applications to Reader and Chair)**

Please provide details of nominations for external evaluations in order of preference. External evaluations are required as follows: reaching out to three (two national and one international where possible, otherwise a further strong UK based evaluator). In addition, where three cannot be obtained, reaching a decision on the basis of two and where two are supportive a third not being required.

Further information on the selection of individuals to request external evaluations from can be found in the Guidance for Heads of School. Please provide names and contact details for four individuals.

These will be shared with the University Promotion Committee for endorsement. Once endorsed you will be asked to contact the nominee to confirm there are no conflicts of interest and agree a reasonable timescale for the evaluation to be submitted.

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| Nomination 1: | Name |  |
| Position |  |
| Email address |  |
| Telephone |  |
| Institution |  |
| **Reason for choice:** *Please give brief information about the academic standing and achievements of the evaluator, and your rationale for nominating them.* |
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| Nomination 2: | Name |  |
| Position |  |
| Email address |  |
| Telephone |  |
| Institution |  |
| **Reason for choice:** *Please give brief information about the academic standing and achievements of the evaluator, and your rationale for nominating them.* |
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| Nomination 3: | Name |  |
| Position |  |
| Email address |  |
| Telephone |  |
| Institution |  |
| **Reason for choice:** *Please give brief information about the academic standing and achievements of the evaluator, and your rationale for nominating them.* |
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| Nomination 4: | Name |  |
| Position |  |
| Email address |  |
| Telephone |  |
| Institution |  |
| **Reason for choice:** *Please give brief information about the academic standing and achievements of the evaluator, and your rationale for nominating them.* |
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| **Head of School Name:** |  |
| **Signed:** |  | **Date:** | Click or tap to enter a date. |

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| **PLEASE FORWARD THIS FORM TO** **promapps@abdn.ac.uk****, along with your Haad of School Evaluation for the applicant** |