

**UNIVERSITY OF ABERDEEN**

**WORKLOAD PLANNING REVIEW GROUP**

**THURSDAY 09 JULY 2020, 1.30PM – 3.00PM, MICROSOFT TEAMS**

**AGENDA**

**1 WELCOME**

**2 REMIT, COMPOSITION AND MEMBERSHIP**

Remit, composition and membership of the Working Group enclosed for discussion and agreement

**3 UPDATE FROM CONVENOR OF WORKLOAD REVIEW GROUP**

Group to receive verbal update from Adam Price

**4 SHORT TERM PLANNING**

Group invited to discuss:

- Feedback received in the Staff Survey (papers enclosed)
- Updates from workload issues arising from the three Campus Task and Finish Groups (Campus Planning Group, Research Sub-Group and Blended Learning Implementation Task and Finish Group)
- Update from the Equality Diversity & Inclusion Committee on equality considerations that have been highlighted during the pandemic
- General discussion on how the overall volume of work at the University might be reduced in the short term

**5 DISCUSSION ON LONGER TERM PLANNING**

Group invited to discuss:

- Information required for future meetings
- Next steps

**6 DATE OF NEXT MEETING**

The Group will next meet by Teams on Thursday 13 August at 11 am