

## Script for Library Tour – Ground Floor

### TSDRL Ground floor

This is the access point for our collections. Your University of Aberdeen ID card is also your library card - this allows you through the security gates. In line with the current Scottish government policy, the library is now operating within [University of Aberdeen guidelines](#). The public are welcome to visit at any time. Restrictions may only apply during exam periods.

The Special Collections Centre and the Lower Ground Floor Seminar room are on the lower ground floor. The Modern Collections are across floors 1-7. Both collections are accessed by lift or stairs. Lifts and stairs are on the north side of the building, ahead of the security gates. Stairs are also on the south side of the building but are restricted to staff only access on the ground floor. In the event of an evacuation however, the exit routes are both north and south stairwells and users will be directed towards both.

### The Welcome Desk

Staffed during opening hours (please see the [Library website](#) for more information) for general enquiries and assistance. The large screen above the Welcome desk shows in graphic and text format the occupancy level of the library. The desk is fitted with a protective screen and has a microphone sound system installed to ease safety and communication.

### Toilets

All are unisex and are located throughout the building on the north side next to the lifts. An accessible toilet is available on both the north and south side of the building across all floors. A baby changing facility is located in the north side accessible toilet on the ground floor.

### The Gallery

The Gallery is the primary venue for our ongoing programme of temporary exhibitions, showcasing collections from across Museums and Special Collections. The Gallery is located on the ground floor, to the left of the Welcome Desk. Visitors are warmly welcomed, and entry is free to all.

### Old Aberdeen Library

The Old Aberdeen Library in the North-west corner of the ground floor is a lending collection provided by Aberdeen City Libraries. [Membership is free](#) for access to their physical collections, as well as their online services - a free virtual library full of thousands of eBooks, eAudiobooks and digital resources which can be accessed remotely, from your home computer or mobile device.

### Self-issue machine

This can be found at the welcome desk before you exit through the security gates. You can check out books here before leaving the building, if you haven't done so already.

## Returns Room

The Returns Room is in the north-east corner of the ground floor. Items can be returned here during TSDRL opening hours without an ID card. An external item drop is also available which does require an ID card to operate. Students themselves developed the idea of a 24/7 facility when the building was being planned, to reduce incurring fines on late items. However, nowadays library fines no longer apply at the University of Aberdeen Library.