

University of Aberdeen

University Library

SCHOOLS BORROWING FORM

PLEASE PRINT ALL DETAILS  
SECTION 1: BORROWER DETAILS

SCHOOL \_\_\_\_\_  
City  Aberdeenshire  Moray  Independent

NAME OF BORROWER \_\_\_\_\_  
Pupil  Teacher  Librarian

SECTION 2: DETAILS OF ITEMS BORROWED

Please check with your school librarian when the item is due back but remember that it could be **recalled before that date**. Fines are charged to the borrower for their late return at the rate of **£1.00 per day**. Please do NOT borrow restricted loan items(overnight or 3 day)

1.

Author	_____
	_____
Title	_____
	_____
Barcode	_____
	_____

2.

Author	_____
	_____
Title	_____
	_____
Barcode	_____
	_____

3.

Author	_____
	_____
Title	_____
	_____
Barcode	_____
	_____

SECTION 3: AUTHORISATION (if appropriate)

I \_\_\_\_\_(school librarian) authorise the above borrower to borrow \_\_\_\_\_ (number) of items on the school account.

Date \_\_\_\_\_

University Library Staff

Please ensure the form is correctly filled in, retain and pass to the Information Centre Supervisor, University Library who will pass on the details to the relevant library service or school librarian.  
Please ensure you mark the return date clearly on the Issue slip.