**University of Aberdeen Diploma in Professional Legal Practice Admissions Policy for 2024-2025**

**General Admissions Policy**

1.The university will make offers or conditional offers to Applicants ranked highest in line with the criteria outlined below.

2.The number of places the university offers each year will vary according to capacity and having regard to the requirement to be aware of the needs and requirements of the legal profession in Scotland.

3.If an Applicant does not receive an offer from the university in any admission round and has not received and accepted an offer of a place at another Diploma providing university in any admission round, then their application will be considered by the university in any subsequent admission rounds.

4.The university may seek to interview an Applicant prior to determining whether they are offered a place on the course.

5.The university reserves the right to limit the number of admissions rounds it has each year.

6.In round one of admissions the university will give priority to those who have indicated that Aberdeen University is their first choice university to study the Diploma course. In any subsequent admission round no such priority will be given.

7.Any offer made by the university will be subject to all of the general entry requirements of the university in relation to postgraduate study.

8.Any Applicant who is refused entry to the course after all admission rounds have been completed will have the right of appeal against the decision to refuse entry.

**Admission Criteria**

9.Each Applicant will be allocated a percentage grading which is calculated using the overall marks/percentages awarded for all prescribed, mandatory courses studied by them during their LLB degree, these courses being those which required by the Law Society of Scotland. For pre–PEAT Traineeship Applicants the percentage will be based on the marks/percentages awarded for courses which they are required to study by the Law Society of Scotland. The figure used will be the percentage grade point average which represents their grade point average across the required courses.

10.Applicants will be ranked according to these percentages, highest to lowest.

**Specific Additional Criteria**

11.Where Applicants have the same percentage GPA the following criteria may be applied in order to determine whether an offer is made.

1. The number of resits an Applicant has in the courses required to be taken in the LLB degree. An Applicant with a lower number of resits will be ranked above one with a higher number of resits.
2. The Applicant’s honours degree classification or any award criteria attached to an accelerated or ordinary LLB degree award. For the purposes of this subsection only, an Applicant with a first-class honours classification will be ranked above another with a 2:1 and a 2:1 will rank above a 2:2 classification. An Applicant with an accelerated or ordinary LLB degree awarded with Distinction will rank above an Applicant with an award with Merit or commendation For the purposes of this subsection an Applicant with a First-Class Honours degree will have equal ranking with an Applicant with an accelerated or ordinary degree awarded with Distinction and the same ranking will apply to an Applicant with an Honours degree at 2:1 level and an Applicant with an accelerated or ordinary degree awarded with merit or commendation.
3. Each Applicant’s GPA will considered along with the banding in which they appear when considered alongside the percentile in their year group in which their GPA falls (eg. the top 10% of GPAs, 90 -100% range, will have highest banding - Band 1) For the purposes of this subsection only, an Applicant will be ranked higher if their GPA is in a higher banding than another Applicant with the same GPA.
4. Whether the Applicant entered into the LLB course as part of a university’s widening access admissions process and if so, they will rank higher than another Applicant with the same GPA who did not.
5. Whether the Applicant has a confirmed traineeship offer. For the purposes of this subsection only an Applicant with a traineeship will rank higher than an Applicant who does not.
6. Any circumstances which may have affected the Applicant’s GPA which have not already been taken into account in their undergraduate LLB studies. For the avoidance of doubt if an Applicant was permitted an extension or good cause or extenuating circumstances were taken into account at the undergraduate stage then this section will not apply.