



CPD & Event Services

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Helping you organise your next conference or event



UNIVERSITY OF
ABERDEEN



CPD and Event services is part of the Research and Innovation team at the University of Aberdeen. The team acts as the focal point for Continuing Professional Development activity by the University and as a Professional Conference Organiser to internal and external clients.

CPD and Events Services has access to all the expertise available within Research and Innovation and the wider University community.

Our dedicated team have over 50 combined years' experience and can help you with all aspects of event management, for both virtual and physical events.

CPD and Event Services currently comprises of 6 members of staff: 4 project managers and 2 administrators - all of whom have considerable expertise in delivering conferences and events for a variety of organisations. We also have access to a pool of temporary staff to support specific events as and when required.

Regardless of event size, location, venue or duration, we have the expertise and passion to deliver a remarkable service that is customised to your needs.



- PCO Services
- On-the-day Support
- Accreditation
- Delegate Management & Online Registration
- Tailored Training
- Internal and External Clients
- Budget Management
- Speaker Liaison
- Project Management
- Social Programme
- Bid Development
- Website Management
- Ensuring Compliance
- Abstract Management
- Local Partnerships
- Association's Requirements
- University of Aberdeen Policies
- Government Legislation such as GDPR & VAT
- Hybrid and Online Events
- Sustainability Event Management
- Evaluation And Feedback

- Enhance your Reputation
- Bring Leading Experts to Aberdeen
- Boost Local Economic Impact
- Attend with no additional costs e.g. travel and accommodation
- Positive Impact On Other Areas of Your Work
- Share your research with a global audience
- Promote Interdisciplinary Collaboration
- Expand Networks and Partnerships

The team's support was invaluable to me as Chair and took a lot of the general preparation into their hands which accordingly removed a lot of stress out of running the event. I would have no hesitation in asking them to help in any future events. In fact don't think I would do another one without them.

- Professor John Watson, MTS /IEEE Oceans 2017

Nikki and the CPD and Events team helped every step of the way, answering all my queries and coming up with great ideas and budget friendly solutions. The conference went without a hitch and I've received positive comments from a large number of delegates about how they enjoyed the event and how impressive they found the venue.

- Professor Kate Britton, UK Archaeological Science Conference 2022

Overall, the meeting was a great success, allowing some quality face to face dialogues and interaction with online participants, even in the discussion sessions.

- Professor Adam Price, UK Rice Research Consortium Meeting: Rice and Climate Change 2021

Find out more

CPD & Event Services

Research and Innovation, Room 28
University Office, King's College
Aberdeen, AB24 3FX, Scotland

✉ cpdservices@abdn.ac.uk

☎ +44 (0)1224 272523

🌐 www.abdn.ac.uk/cpd

🐦 @cpd_services

🌐 CPD & Event Services, University of
Aberdeen