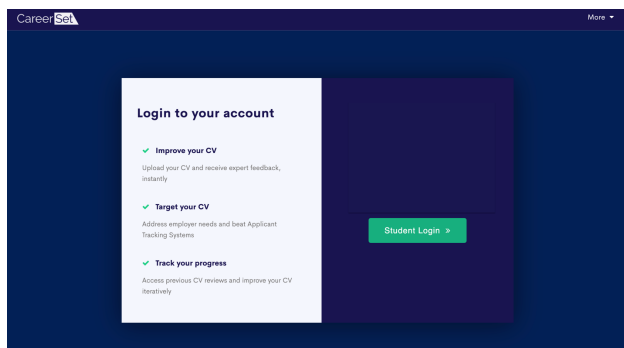# Career Set

Getting Started Guide for Students

CareerSet is an online career platform that gives you actionable, personalised feedback on your CV and cover letter. Powered by AI, the platform gives you actionable steps feedback via our three main products Score My CV, Target My CV and Cover Letters.

It is designed to support you prior to visiting a career advisor for further guidance.
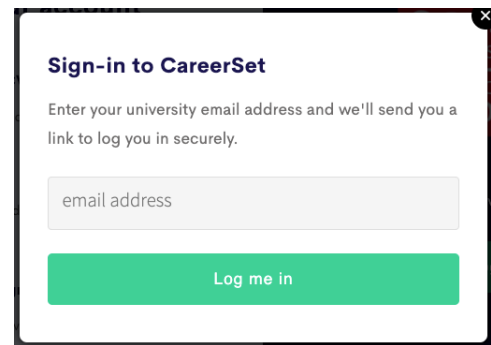
GETTING STARTED

As a student, you have full access to all of CareerSet's features. Here's how to get started:
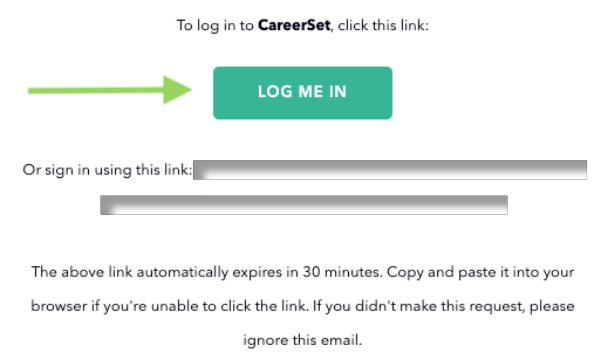
1

Visit careerset.io/institution and click on 'student login' to setup your account.

2

Enter your academic email address to receive a link in your inbox.

3

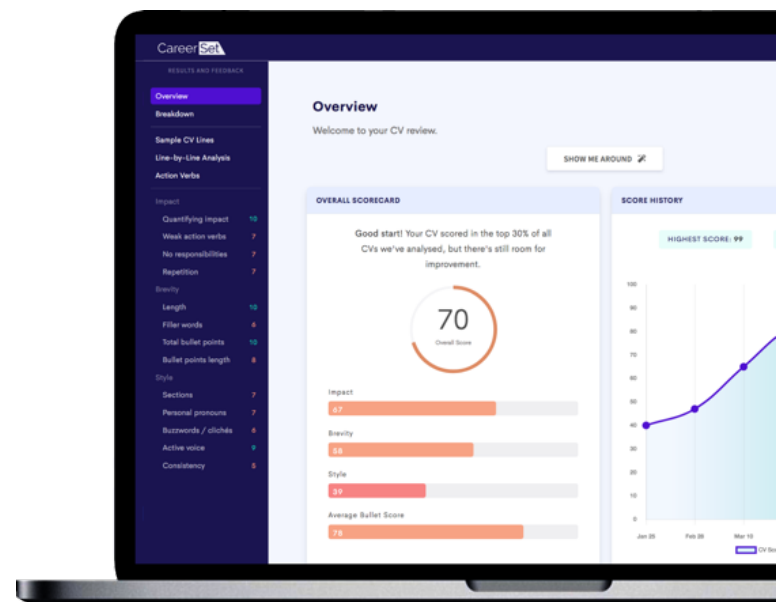Click on this link to log in for the duration of one session.

4

Accept our terms & privacy policy, and click on "upload your CV" to get started.

INSTANT CV FEEDBACK WITH CAREERSET

The AI-powered CV review platform instantly scores your CV on key criteria recruiters and hiring managers look for.

- Upload your CV in PDF format to get detailed, personalised feedback in 30 seconds
- Understand where your CV stands among your peers
- Learn what recruiters are looking for
- Upload your CV as many times as you like to improve your score iteratively

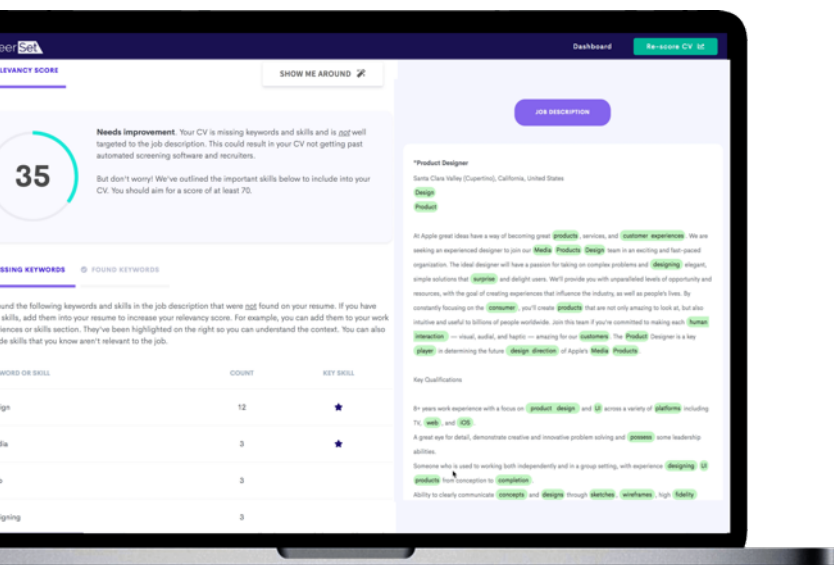→ Click on the Upload My CV button in the dashboard to get started!

TARGET YOUR CV TO SPECIFIC JOB DESCRIPTIONS, BASED ON KEYWORDS AND SKILLS

Upload a job description and find out how to tailor your CV to a specific role, based on keywords and skills. Well-targeted CVs address the needs of an employer, how you will meet the goals of the role, and match the job description.

Make sure your CV stands out, while Applicant Tracking Systems (ATS) filter and rank candidates based on relevancy to the job description.

→ Click on the Target My CV button in the dashboard to get started!

ADDITIONAL RESOURCES AND SUPPORT

Need a CV template? If you have no CV yet and you require a CV template, you can use the ones in the dashboard, which have been provided by your university career centre.

Other resources: You will find many relevant resources embedded in the CareerSet, such as cover letters, sample CV lines, action verbs and metrics to help you increase your chances of getting hired for your dream role!

For questions, feedback or anything else, you can reach out to us directly on support@careerset.io**. Good luck!**